

## CATALOGUE 2022-2023



Early Childhood \* Primary \* Secondary \* Post Secondary



Access interactive activities, games and exercises associated with some of your favourite Carlong textbooks.

## **Activities for Kids • Activities for CSEC® • Activities for CAPE®**



# Carlong Empowering Youth and Community for 30 Years

We at Carlong Publishers (Caribbean) Limited invite you to celebrate with us as we use this 30<sup>th</sup> anniversary edition of our catalogue only not

At the primary level, we have been squarely focused to on empowering youth in Jamaica to embrace showcase our suite the 21st century skills of communication, critical of new and revised thinking, collaboration and creativity with the publications, but also to revision of several of our ground-breaking series, acknowledge the role of including the Carlong Primary Integrated Studies Carlong in *empowering* youth and community series for lower primary students along with the through knowledge and cultural confidence for Carlong Primary Social Studies series and First the last three decades. As we celebrate our past, Steps in Science series for upper primary students. we move boldly towards the future, relying on the We have also introduced the long-awaited spirit of innovation to find new ways of packaging Carlong Practice Papers to adequately prepare and delivering high quality Caribbean content that students for the latest assessment methods. will enable students to thrive in an increasingly digital environment and meet the demands of At 30 years old, we are proud to have been faithful curricula and syllabuses of Ministries of Education to our mission of disseminating Caribbean culture and examining bodies across the Caribbean region.

and traditions and advancing the people of the Caribbean region through the development of Carlong firmly believes in education as the quality educational and cultural publications. We primary tool for the advancement of youth in the continue in that vein as we encourage our Caribbean Caribbean and is ever cognizant that educational students to become more actively involved in their material must be culturally relevant, pedagogically societies, to move from imitator to innovator, from sound, available and accessible if this tool is to consumer to creator, from spectator to contributor. be effective. With a range of print publications spanning early childhood to post-secondary, We thank you for your continued support and look Carlong has often led the charge in publishing forward to partnering with you in the development for previously untouched subject areas and is a of our Caribbean children. major contributor to the Caribbean collection of printed educational material. A quick trip to **Candice Carby** the Learning Portal on our website will reassure **General Manager** you that a similar contribution is being made in Publishing, Marketing, HR & IT the digital space, where we seek to represent the Caribbean environment and experience to build cultural confidence among our students.

We recognize that the challenge of accessing educational material is present in the physical and digital world. We have responded to this challenge through regular donations to libraries, schools and other educational institutions. Through our

Learning Portal, we offer free access to a range of interactive games and activities and provide content for offline use, such as our downloadable printable worksheets that support our popular Adventures Language Arts and Adventures Mathematics series for primary students.

# Reflecting on the Past 30 Years

#### Laying The Foundation – An Existential Challenge

Carlong Publishers (Caribbean) Limited was incorporated as a locally owned and operated book publishing, marketing and distribution company in 1990. The seeds of its emergence were, however, sown a decade before by an existential challenge to its predecessor, Longman Jamaica Ltd, then a wholly owned subsidiary of British publishers, Longman Group Ltd.

At the end of the 1970s, Longman Jamaica's continuing existence was severely threatened by the rapidly contracting Jamaican economy, with diminishing foreign exchange to finance imports, continuing devaluation of the Jamaican dollar and subsequent structural adjustment under a loan from the International Monetary Fund (IMF). This was accompanied by mounting political pressure to localize ownership of distribution entities and production of goods and services for import substitution.

In the search for survival solutions, I obtained Longman's agreement to:

• print half a dozen popular workbooks locally under licence.

• commission a few supplementary titles locally specifically for the Jamaica market, thus avoiding competition with Longman's publications which were aimed at a wider Caribbean market. These first publications included Common Entrance Practice Papers and the Fun With Phonics series published in the 1980s.

#### **Finding A Local Niche Market**

The success of these early publications emboldened our attempt at more ambitious projects for what was then a virgin niche market-comprehensive series of textbooks for the Jamaica Primary Science and Primary Social Studies Core Curricula for Grades 1-6. The British publishers who controlled the market then all adopted a pan-Caribbean rather than a countryspecific approach so no competition existed at the time for comprehensive series of Jamaica-specific publications.

By fortunate coincidence, these pioneering publications appeared on the market when the Ministry Jamaica of Education was widening its provision of textbooks to schools beyond the traditional Reading and Mathematics materials. Science and Social Studies were the other two subjects

that made up the core curriculum at the primary level. Our materials met the rigorous selection standards of the Ministry, a credit not only to our editorial judgement but equally to the excellent Jamaican teachers and subject specialists who partnered with us as authors. The Ministry adopted both our Science and Social Studies series and distributed copies to every primary school across the country. Our niche publishing experiment had paid off and the quality of our brand affirmed!

#### **Building Local Publishing Capacity**

Finding local personnel to develop comprehensive series of publications which could meet the quality expectations of our local market was a formidable challenge. No training was available locally in the wide range of technical skills needed to bring a book to publication. These include list building, project planning, commissioning, copy editing, design, illustration, production, promotion and distribution. (Printing is, of course, a different industry and publishers contract printers to print and bind the manuscript which is developed and designed in the publishing house).

There were also few local publishing houses in the 1980s from which one could recruit talent. So new recruits had to be trained in-house from scratch, necessitating capital outlays for several years before products could be developed and brought to market. There was, of course, no guarantee of acceptance of these products by the market.

No local publishing industry, meant that there was not a ready supply of experienced textbook authors, who are our partners in book development.

So we had to recruit and provide training also for first time author teams to work on comprehensive six-year series for the primary level. In this regard, innovation and creativity were critical requirements for developing materials which respond to the unique cultural needs of our niche market.

#### Finding A Viable Publishing Model

Finding a virgin local niche market for import substitution publications emboldened me and Carl Carby to acquire Longman Jamaica despite the risks of a severely contracting economy under the strictures of an IMF regime.



Profitability and sustainability of the operation would require a business model to:

• provide adequate capital to finance training of personnel and development of publications over several years before a return on investment could be realized.

Carlong recognises the importance of equipping Caribbean students to be at the cutting edge of • produce quality publications to gain a significant new knowledge, skills and competencies in order share of a local market which, though small, is to be globally competitive. To that end we have sophisticated and discriminating in its requirements. sought to be change agents for development, Before long, competition would come from other incorporating digital technology into all aspects local authors and publishers following our lead of of our operations. We have transformed the Jamaica-specific publishing. company from print-on-paper only to multi-media publishing. Our multimedia packages include some experiences.

 successfully navigate the many twists and turns textbooks accompanied by CDs, DVDs and free in Government textbook provision policy as, over online digital resources to enrich students' learning the years, the provision of textbooks became an increasing political good and varying schemes were introduced by successive governments. This has not been without considerable challenges This brought in its train increasing regulation and because of the rapid pace of development of new control of the selection and number of textbooks media, high investment costs in relation to our authorised by a proliferation of official booklists for small market and limited consumer purchasing primary and secondary level schools. power and the steep learning curve for staff training.

#### Winning And Growing Market Acceptance

Consumers have global access to our catalogue We did not underestimate the challenge of being of publications through the Carlong website, local entrepreneurs, embarking on a pioneering www.carlongpublishers.com, venture without a local industry tradition and against entrenched multi-national competition. Social media marketing has actively engaged A carefully worked out product development and and facilitated feedback from our customers. marketing strategy had to be applied if we were to Some of our titles are available digitally at gain a foothold and hopefully widen acceptance of www.bookfusion.com/store/carlongpublishers. our local products. Other titles can be accessed digitally by specific contractual arrangements.

We considered our advantages of being more knowledgeable about our market and more familiar

with leading teachers and subject specialists whom we could recruit and train as authors. We would seek virgin publishing opportunities for Jamaica-specific materials, carefully research and develop niche products in advance of established demand, seek licenced printing contracts from Longman for popular workbooks which could not be imported because of limited foreign exchange. Local printing would enable us to have adequate quantities of product to meet annual demand.

We would provide the highest level of editorial quality control to add to in-depth market research resulting in materials closely geared to the needs of our market, attractively designed, packaged and priced within the affordability limits of local consumers.

The advent of CSEC examinations provided the opportunity to widen our product range focusing on newer subjects like Home Economics Management, Theatre Arts, Social Studies, Principles of Business, Economics, English A and English B.

#### The Technology Challenge And Opportunity

#### **Planning And Implementing Succession**

Notwithstanding the high staff retention levels Carlong has enjoyed over the years, the time came when the aging founding generation of owner managers and senior staff had to make way for the successor generation. Being a family company, senior management has transitioned to the second Carby generation of son Jason and daughter Candice who both expressed interest in continuing the family tradition.



Succession has also necessitated a review of the current business models of both Carlong Publishers and Sangster's Book Stores which was acquired by Carlong's parent company, Jabulani Holdings Ltd some ten years ago.

Changes to the business models will also necessitate changes to the organizational structure of both Carlong Publishers and Sangster's Book Stores.

Succession planning is also underway for a new generation of core authors to replace the stalwarts who have partnered with us over these thirty years in the development of a list of landmark local publications which have earned them the respect and gratitude of the entire region.

The digital technology revolution has also impacted the nature of succession planning for all processes and skill sets in authorship, publishing, marketing and distribution. It is not easy to keep abreast of the rapid pace of development of new products and processes in technology but change we must if we are to meet the needs of the current generation.

#### Shaping The Wider Book Industry

As partners in the education process, Carlong Publishers is ever conscious of the community of stakeholders across the Caribbean for whom the book is a critical purveyor of knowledge, information and cultural empowerment. These include education officials, examination boards, teachers, students, parents, authors, publishers, printers, digital technologists, librarians, booksellers, employers and indeed every citizen.

In this mix of public and private interests, publishers, as private sector entrepreneurs must balance the commercial imperative of profit for sustainability with their critical cultural role of expanding our Caribbean knowledge and skills base, fostering cultural awareness and disseminating our cultural heritage to the global community.

Carlong Publishers has, from its inception, played a pioneering role in building and shaping a Caribbean publishing industry which facilitates ongoing dialogue on issues affecting the industry, establishes quality standards for the industry, facilitates joint training initiatives, makes joint representation to Governments on industry matters and educates the public about the contribution of the industry to national development.

In service to the industry Carlong Publishers:

- pioneered the formation of the Book Industry Association of Jamaica.
- assisted with the formation of the Book Industry Association of Trinidad and Tobago.
- pioneered the formation of the Jamaican Copyright Licensing Agency.
- pioneered the formation of a network of copyright licensing agencies across the Caribbean.
- was one of the founding members of the Caribbean Publishers Network.
- collaborated with librarians, teachers, authors and educators over the years to promote and sustain a lifelong reading habit among Caribbean people.

Shirley Carby, OD Chairman

# THE CARLONG FAMILY

### Spirit of Carlong

Spirit of enterprise, daring to be Pioneering paths to self-discovery Fired by flame of global competition Distilling the essence of publishing ambition

Spirit of intellect, knowledge empowerment Claiming our heritage, with its rich ferment Nurturing identity, growing the confidence To publish our culture, our brand of excellence

Spirit of teamwork, reaching for our goals Honing our talents as the vision unfolds Probing deep inward, finding a way To fashion new models out of our own clay

## THE EXECUTIVE TEAM



From left: J. Green, C. Carby and J. Carby

The Executive Team is responsible for directing the company's operations. At our office at 17 Ruthven Road, Kingston 10, **Candice Carby, General Manager**, supervises the Publishing, Marketing, Human Resources and Information Technology departments. **Jason Carby, General Manager**, oversees the Finance & Acccounting, Distribution Logistics and Facilities and Operations departments at 38 First Street, Newport West, Kingston 13. Executive Administrator, Juliet Green, provides the team with administrative support.

Spirit of partnership in education Grounding our children on the firm foundation Of relevant images, familiar environs Then leading outward to explore new horizons

Spirit of Carlong, defining identity Spirit of Carlong, unlocking creativity Spirit of Carlong, increasing productivity Spirit of Carlong, empowering community

© Shirley Carby 2005

# THE CARLONG FAMILY

# THE CARLONG FAMILY

#### FINANCE AND ACCOUNTING



From left: E. McDonald, P. Nevers, A. Dixon, B. Francis and D. Gordon-Francis

The Finance and Accounting department, headed by **Financial Controller Esther McDonald**, is responsible for the coordination, allocation and monitoring of all budgets and financial resources and reports. They also generate statements for all departments, shareholders and Government.

From left: S. Moodie and P. Small-Lyons

INTERNAL AUDIT

The Internal Audit team, led by Internal Audit Manager Peta-Gaye Small-Lyons, evaluates business practices and operations in all departments and recommends improvements to add value.

#### PUBLISHING



From left: F. Edwards, T. Noel, R. Stone, N. McFarlane, A. Francis, A. Williams, A. Bruce-Brown, J. Bramwell and S. Bennett

Led by **Publishing Manager Sonia Bennett**, our Publishing department continues to intensify the development of multimedia products to support the demand for print and e-learning materials in Caribbean schools. This department ensures the high quality of our editorial direction, curriculum focus and contextual relevance, which have made Carlong the preferred brand.

#### MARKETING



From left: N. Bromfield, O. Edwards, V. Samms, B. McCalla and D. Shorter

Our Marketing team, headed by Marketing Manager Vinton Samms, channels the demands from local and international markets to the Company and feeds our response through various media to ensure our products are widely known and adopted. They market our products locally, as well as throughout the Caribbean and internationally to generate growth in the export market.





J. Ewart

This department provides the essential function of mobilizing staff to high levels of performance and productivity through effective recruitment strategies, performance management, training and development programmes and attractive incentives and rewards.

#### INFORMATION TECHNOLOGY (IT)



From left: M. Bryan, D. Burke, P. Baker, O. Reid, R. Gordon and S. Lawrence

With the increasing importance of technology in our business and production activities, the IT department, directed by **IT Manager Omar Reid**, expertly plans, coordinates, supports and maintains all IT systems, networks, databases, e-business processes and security controls.

# WELCOME

#### DISTRIBUTION LOGISTICS



From left: V. Scott, T. Hylton, D. Grant-Smith, R. McCotie, R. McLean, E. Williams, D. Lawrence and W. Thompson

The Distribution Logistics department encompasses our Customer Relations Management (CRM) team and Distribution Centre, directed by **manager Racquel McLean**. This department, located at 38 First Street and 37 Second Street, Newport West, houses stocks of all Carlong and Hodder Education publications. Our CRM team processes orders and enquiries and keeps our retail bookshop customers informed of product availability and terms and conditions of supply.

#### FACILITIES AND OPERATIONS



From left: D. Phillips, I. Campbell, C. Williams, B. Pink, L. McTavish, K. Johnson, D. Tomlinson, G. Burton and A. Baker

This department, headed by **Facilities and Operations Manager Donald Tomlinson**, manages the acquisition, maintenance, insurance and security of all Company assets.

# **CONTENTS**

#### WELCOME

Message from the General Manager	
Reflections from the Board Chairman	
The Carlong Family	
New & Revised Titles	

EARLY	CHILDHOOD/PRIMARY
How Bi	Series intah • Bintah Takes A Trip • ntah Got Her Jewels • Bintah and ngry Giants
Playing	<ul> <li>th Phonics Series</li> <li>With Sounds – Parts 1 &amp; 2 • Consonate</li> <li>Consonant Blends • Skill-Building</li> </ul>
	g Readiness Series Book 1 & Book 2
	arn to Write – Script arn to Write – Cursive
Bet You	Didn't Know!
PRIMA	ARY
Carlong Langua	ay to Literacy Series g Integrated Assessment Papers (CIA ge Arts • Book 2 • Book 3 • Book 4
-	Literacy Skills
Gatewa Carlong Mather	ay to Numeracy Series Integrated Assessment Papers (CIA
Gatewa Carlong Mather Book 1	y to Numeracy Series Integrated Assessment Papers (CIA matics
Gatewa Carlong Mather Book 1 Carlong Carlong	y to Numeracy Series Integrated Assessment Papers (CIA matics • Book 2 • Book 3 • Book 4
Gatewa Carlong Mather Book 1 Carlong Carlong Tables a	y to Numeracy Series Integrated Assessment Papers (CIA matics • Book 2 • Book 3 • Book 4 Numeracy Skills Assessment Tests: Interpreting Grap
Gatewa Carlong Mather Book 1 Carlong Carlong Tables a Carlong Carlong Junior E	y to Numeracy Series Integrated Assessment Papers (CIA matics • Book 2 • Book 3 • Book 4 Numeracy Skills Assessment Tests: Interpreting Grap and Charts Communication Tasks Revision Guides English – Second Edition Mathematics – Second Edition

#### Carlong Prep for PEP – Books for PEP Practice **Carlong Practice Papers** Language Arts • Mathematics • Science • Social Studies

	<u> Carlong Prep for PEP – Books for PEP Practice (con'td)</u>			
4	Mind Builders – Test Your Thinking Skills	24		
1	How Smart Are You? Reasoning and Problem-solving	24		
2-4	Integrated Studies			
5-7	<u>Integrated Studies</u> Carlong Primary Integrated Studies (CPIS) Series			
10-12	Year 1	25		
	Knowing About Me • My Family and My Home •	25		
	Learning About My School			
	Year 2	26		
	Learning About and Caring for My Body • Living Together •	,		
14-15	In My Community			
	Year 3	27		
	Taking Care Of My Body and My Needs • Relating to			
	Others • Learning About Our Culture • Learning About Our Environment			
16	our Environment			
)	Language Arts			
	Adventures: Primary Language Arts	28		
17	Book 1 • Book 2 • Book 3			
	Carib Language Arts Series (CLAS)	29		
17	Primary Level 2A: All About Me • Primary Level 2B:			
17	All About Caring and Sharing • Primary Level 3: Other			
18	Times, Other Places, Other People			
	Live Language: A Writing and Comprehension Course for Juniors	29		
	Book 1 • Book 2 • Book 3			
	Smart Speller – An integrated approach	30		
19	Book 1 • Book 2 • Book 3			
15	Litoratura			
	<u>Literature</u> Sand Pebbles Pleasure Series (SPPS)	31-33		
19		51-22		
19	Every Little Thing Will Be All Right • Bernie and the Captain's Ghost • Jenny and the General •			
	Little Island – Big Adventures • Miss Bettina's House •			
20	Ash the Flash • Freedom Come • Jojo's Treasure Hunt •			
	Island Princess in Brooklyn • Forest Fever •			
<b>.</b> .	Tek Mi! Noh Tek Mi!			
21	Anansesem: A Collection of Caribbean Folk Tales,	33		
21	Legends and Poems for Juniors			
	<u>Mathematics</u>			
21	Adventures: Primary Mathematics	34		
22	Book 1 • Book 2 • Book 4			
	Religious Education			
	Carlong Primary Religious Education	35		
	Year 4 • Years 5 & 6			
23	<u>Science</u>	26		
	First Steps in Science (FSIS)	36		
	Year 4 • Year 5 • Year 6			

#### Social Studies

Carlong Primary Social Studies (CPSS)		
Year 4 • Year 5 • Year 6		

#### SECONDARY

#### <u>Business</u> Carlong Economics for CSEC® 38 Carlong Principles of Accounts for CSEC® 38 Principles of Accounts for Caribbean 38 Examinations Carlong Principles of Business for CSEC® 39 **Chemistry** Chemistry SBA for CSEC® 39 Complete Chemistry for Caribbean High School 39 Students <u>Drama</u> Carlong Caribbean Drama for the Classroom 40 Carlong Theatre Arts for CSEC<sup>®</sup> 40 English Language and Literature Carlong English A for CSEC® 41 Carlong English B for CSEC<sup>®</sup> – 3rd Edition 41 Carlong English B Paper 1 for CSEC® 42 English SBA for CSEC<sup>®</sup> – A Student's Guide 42 Writing Summaries and Statistical Reports 43 43 **Expressions - Young Adult Series** Mind Games Garvey's Ghost **Geography** Exploring Geography – Book 1 44 <u>History</u> 44 Creating Jamaica – Our Early Years Home and Family Management

Family and Resource Management for Caribbean 45 Students

#### **Mathematics**

Mathematics for Caribbean Examinations

#### <u>Music</u>

Let Us Sing: Hymns, Songs and Choruses

#### Social Studies

Carlong Secondary Social Studies (CSSS)
Book 1: Jamaica: Living Together in Society •
Book 2: Jamaica: Land and People • Book 3A:
Jamaica: Growing Together in Society • Book 3B:
Jamaica: Citizenship and Government

# **CONTENTS**

37

45

45

46

Carib Hi-Sec Social Studies – Book 1: Our People, Our Heritage, Our Life	47		
Carlong Social Studies Essentials for CSEC®			
POST-SECONDARY			
<u>Business</u>			
Entrepreneurship for Caribbean Students – 2nd Edition	48		
Communication Studies			
Writing in English: A Course Book for Caribbean Students - 2nd Edition	- 48		
Food and the Environment			
Sustainable Food Production Practices Vol 1	49		
Sustainable Food Production Practices Vol 2	49		
<u>History</u> Atlantic Interactions: A Textbook for Caribbean History Students	49		
<u>Sociology</u>			
Sociology for Caribbean Students – 3rd Edition	50		
<u>Spanish</u> Español avanzado: A Textbook for Advanced Level	50		
Caribbean Students	50		
Caribbean Students <u>Tourism</u>	50		
	50		
Tourism			
<u>Tourism</u> Contemporary Caribbean Tourism: Concepts and Cases			
<u>Tourism</u> Contemporary Caribbean Tourism: Concepts and Cases <b>RESOURCE MATERIALS FOR GENERAL READING</b> Business English Language	50 51 51		
Tourism Contemporary Caribbean Tourism: Concepts and Cases RESOURCE MATERIALS FOR GENERAL READING Business English Language English Literature	50 51 51 51		
Tourism Contemporary Caribbean Tourism: Concepts and Cases RESOURCE MATERIALS FOR GENERAL READING Business English Language English Literature Geography	50 51 51 51 51		
Tourism Contemporary Caribbean Tourism: Concepts and Cases RESOURCE MATERIALS FOR GENERAL READING Business English Language English Literature Geography History	50 51 51 51 51 51		
Tourism Contemporary Caribbean Tourism: Concepts and Cases RESOURCE MATERIALS FOR GENERAL READING Business English Language English Literature Geography	50 51 51 51 51		
Tourism         Contemporary Caribbean Tourism: Concepts and Cases <b>RESOURCE MATERIALS FOR GENERAL READING</b> Business         English Language         English Literature         Geography         History         Home Economics Management	50 51 51 51 51 51 51 51		
TourismContemporary Caribbean Tourism: Concepts and CasesRESOURCE MATERIALS FOR GENERAL READINGBusinessEnglish LanguageEnglish LiteratureGeographyHistoryHome Economics ManagementMathematicsMusicReligious Education	50 51 51 51 51 51 51 51 51 51		
Tourism         Contemporary Caribbean Tourism: Concepts and Cases         RESOURCE MATERIALS FOR GENERAL READING         Business         English Language         English Literature         Geography         History         Home Economics Management         Mathematics         Music	50 51 51 51 51 51 51 51 51 51		
TourismContemporary Caribbean Tourism: Concepts and CasesRESOURCE MATERIALS FOR GENERAL READINGBusinessEnglish LanguageEnglish LiteratureGeographyHistoryHome Economics ManagementMathematicsMusicReligious Education	50 51 51 51 51 51 51 51 51 51		
Tourism         Contemporary Caribbean Tourism: Concepts and Cases <b>RESOURCE MATERIALS FOR GENERAL READING</b> Business         English Language         English Literature         Geography         History         Home Economics Management         Mathematics         Music         Religious Education         Social Studies	50 51 51 51 51 51 51 51 51 51 51		
TourismContemporary Caribbean Tourism: Concepts and CasesRESOURCE MATERIALS FOR GENERAL READINGBusinessEnglish LanguageEnglish LiteratureGeographyHistoryHome Economics ManagementMathematicsMusicReligious EducationSocial StudiesAuthor Index	50 51 51 51 51 51 51 51 51 51 51 51 51		

# **NEW TITLES**

New and expertly revised Carlong publications that support early childhood, primary, secondary and post-secondary students, meet new and revised curricula, and are must-have textbooks in schools.



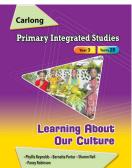
CPIS: Year 1, Term 1 -Knowing About Me Bernetta Porter U. Eugenie Harrison Vilma McClenan, Sharon Neil Hyacinth McLaughlin Marva Griffith-Green





CPIS: Year 2, Term 2 -Living Together Sharon Neil Wintlett Taylor-Browne Vilma McClenan Bernetta Porter **U.** Eugenie Harrison





CPIS: Year 3, Term 2b -Learning About Our Culture Phyllis Reynolds Bernetta Porter Sharon Neil Pansy Robinson

REVISED



CPIS: Year 1, Term 2 -My Family and My Home Bernetta Porter U. Eugenie Harrison Vilma McClenan, Sharon Neil Hyacinth McLaughlin Marva Griffith-Green

REVISED

arlong

CPIS: Year 2, Term 3 -

Wintlett Taylor-Browne

In My Community

Vilma McClenan

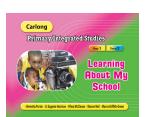
Bernetta Porter

Carlong

REVISED

U. Eugenie Harrison

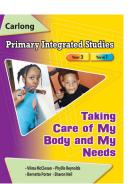
Sharon Neil



CPIS: Year 1, Term 3 -Learning About My School Bernetta Porter U. Eugenie Harrison Vilma McClenan Sharon Neil Marva Griffith-Green







CPIS: Year 3, Term 1 – Taking Care of My Body and My Needs Vilma McClenan Phyllis Reynolds Bernetta Porter, Sharon Neil





Language Arts – Book 2 Marcia Thomas-Powell Marlene Golding Alecia Sawyers Donna Werdenie



CPIS: Year 2, Term 1 - Learning About and Caring for My Body Vilma McClenan Bernetta Porter U. Eugenie Harrison Sharon Neil Wintlett Taylor-Browne Marva Griffith-Green REVISED

Carlong
<b>Primary Integrated Studies</b>
Relating
to Others
Phyllis Reynolds - Barnetta Porter - Sharon Neil     - Vlima McClenan

CPIS: Year 3, Term 2a -**Relating to Others** Phyllis Revnolds Bernetta Porter Sharon Neil Vilma McClenan

REVISED





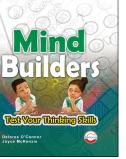
Adventures: Primary Language Arts – Book 3 Marcia Thomas-Powell Alecia Sawyers Bernetta Porter **Beverley Dinnall** 



Adventures: Primarv Mathematics – Book 1 Wadyon Pryce Sheldon Anderson Annette McDonald Michelle Reckord



Mathematics – Book 2 Annette McDonald Diedre Callam Latoya Fagan Alleen Bethune



Mind Builders – Test Your Thinking Skills Delores O'Connor Joyce McKenzie

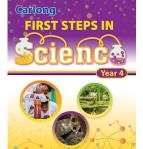


CARLONG PRIMARY

SOCIAL STUDIES

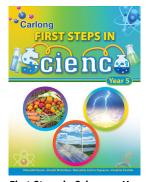
REVISED

**Dezmarie Hines** 



First Steps in Science – Year 4 Vilma McClenan Paulette Chedda Sharon Bramwell-Lalor Doreth McFarlane

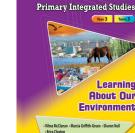




First Steps in Science – Year 5 Vilma McClenan Doreth McFarlane Marceline Collins-Figueroa Paulette Chedda



10 Visit our website at www.carlongpublishers.com



CPIS: Year 3, Term 3 – Learning About Our Environment Vilma McClenan Marva Griffith-Green Sharon Neil Erica Clayton

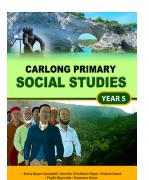
REVISED



Adventures: Primarv Mathematics – Book 3 Michelle Reckford Diedre Callam Christine Fearon-Levene Craige Young



Adventures: Primarv Mathematics – Book 4 Edited by Conroy Hall



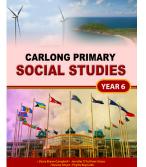
**Carlong Primary Social** Studies – Year 5 Davia Bryan-Campbell Jennifer O'Sullivan-Sirjue Viviene Smart Phyllis Reynolds Dezmarie Hines

REVISED

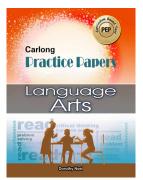


First Steps in Science – Year 6 Vilma McClenan Sharon Bramwell-Lalor Doreth McFarlane Marceline Collins-Figueroa





**Carlong Primary Social** Studies – Year 6 Davia Bryan-Campbell Jennifer O'Sullivan-Sirjue Viviene Smart Phyllis Reynolds REVISED



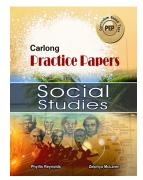
Carlong Practice Papers -Language Arts Dorothy Noel



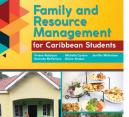
Andrea Dryden



Carlong Practice Papers -Science Sonia Williams Paulette Chedda Doreth McFarlane



Carlong Practice Papers -Social Studies Phyllis Reynolds Bernetta Porter Zelphya McLaren



Management for **Caribbean Students** Vivene Robinson Michelle Gordon Jeniffer McKenzie Rachelle McFarlane Elaine Shakes REVISED

NGLISH

Carlong English B for CSEC® -

Sheilah Garcia-Bisnott

Carol Hunter-Clark

**3rd Edition** 

Keith Noel

REVISED

# FIELD TRIP VIRTUAL

carlong



## Creating Jamaica

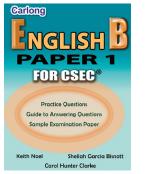


Creating Jamaica – **Our Early Years** June Cezair Wallace Gloria V. Robinson

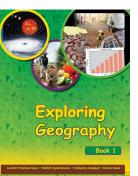






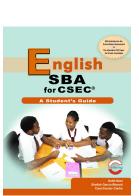


Carlong English B Paper 1 for CSEC® Keith Noel Sheilah Garcia-Bisnott Carol Hunter-Clark

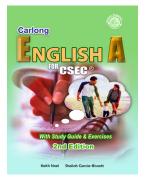


Exploring Geography -Book 1 Jennifer O'Sullivan-Sirjue Wintlett Taylor-Browne **Kimberley Campbell** Viviene Smart

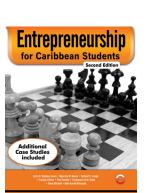




English SBA for CSEC<sup>®</sup> - A Student's Guide Keith Noel Sheilah Garcia-Bisnott Carol Hunter-Clark

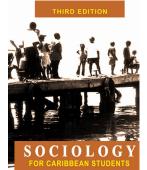


Carlong English A for CSEC® -2nd Edition Keith Noel Sheilah Garcia-Bisnott REVISED



Entrepreneurship for Caribbean Students – 2nd Edition Lystra Stephens-James Franklyn Gittens, Paul Pounder Denis Mitchell, Keith McDonald Kadamawe Knife, Mauvalyn Bowen Cuthbert C. Joseph

REVISED



Sociology for Caribbean Students – 3rd Edition Nasser Mustapha REVISED

VIRTUAL



**ENGAGE TO BUILD REAL WORLD CONNECTIONS WITH** TOPICS.



## **ENCOUNTER AND EXPLORE THE WORLD AROUND YOU!**

#### For more information contact the

**Publishing Department**, **Carlong Publishers (Caribbean) Limited** 

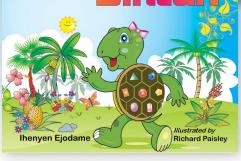


publishing@carlongpublishers.com

# The Bintah Series

The Bintah series features a delightful girl turtle named Bintah and her fun-filled adventures on Spring Island somewhere in the Caribbean. Each book in the series teaches foundation values and attitudes necessary in children's early development and will be enjoyed by children aged 3-7 years. The readers are packaged with a fun book and an attractive poster, which will help in the teaching of the topics in the early childhood curriculum.

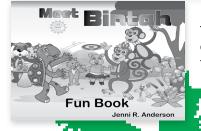
## Bintah

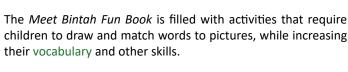


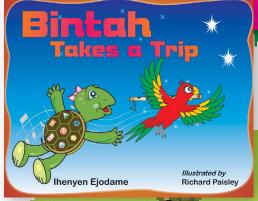
## **MEET BINTAH**

Ihenven Eiodame | Illustrated by Richard Paisley ISBN: 978 976 638 169 1 Pages: 32 | Ages: 3–6 years

*Meet Bintah* introduces Bintah, an endearing girl turtle. This magical reader includes colourful illustrations of animals, tropical scenery and landscape, and is sure to attract children and make learning fun.









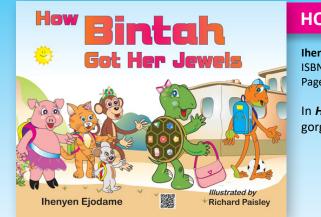
#### **BINTAH TAKES A TRIP**

Ihenyen Ejodame | Illustrated by Richard Paisley ISBN: 978 976 638 170 7 Pages: 36 | Ages: 3–6 years

Bintah and her friend, a parrot named Oni, embark on another wonderful adventure, during which they try to find a lost unicorn's parents, travel to various new places and meet several fascinating characters. In this thrilling adventure story, children are introduced to the numerals 1 to 10 and the concept of counting.

The Bintah Takes a Trip Fun Book reinforces the concept of counting to ten, writing numerals, and associating numerals with their names.

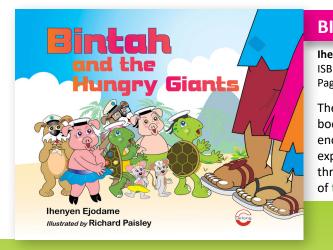
# The Bintah Series

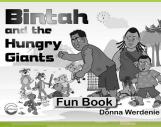




Bintah iok Her Jewels

The How Bintah Got Her Jewels Fun Book allows children to practise the use of positional words such as up/down, over/under, and in/out; and improve their knowledge of shapes. colours and letters.





The Bintah and the Hungry Giants Fun Book strengthens children's comprehension skills and their knowledge of the environment through drawing and colouring activities.

#### **HOW BINTAH GOT HER JEWELS**

Ihenven Ejodame | Illustrated by Richard Paisley ISBN: 978 976 638 171 4 Pages: 24 | Ages: 3–6 years

In How Bintah Got Her Jewels, readers learn how Bintah received the gorgeous, shiny jewels on her shell and the role they play in who she is.

#### **BINTAH AND THE HUNGRY GIANTS**



Ihenyen Ejodame | Illustrated by Richard Paisley ISBN: 978 976 638 200 1 Pages: 32 | Ages: 3–7 years

The Bintah series gets even more exciting with its fourth book in which Bintah and her friends go sailing and encounter very hungry giants! Bintah and the Hungry Giants explores the concepts of friendship, obedience and making good choices throughout the story, and educates children about the weather, modes of transportation, water bodies and foods from plants.

Partners in the education process

# PHONIC

#### Sonia Johnson-Smith | Gwen Gbedemah

*Fun With Phonics* is a well-rounded six-book series designed to build phonic concepts and skills from beginning sounds to advanced decoding and word usage. Its pupil-centred approach enables learning assisted by self-contained instructions and engaging illustrations.









Fun With Phonics: Playing With Sounds Part 1	Fun With Phonics: Playing With Sounds Part 2	Fun With Phonics: Consonants	Fun With Phonics: Vowels	Fun With Phonics: Consonant Blends	Fun With Phonics: Skill-Building
Sonia Johnson- Smith	Sonia Johnson- Smith	Gwen Gbedemah	Gwen Gbedemah	Gwen Gbedemah	Gwen Gbedemah
978 976 801 094 0	978 976 801 095 7	978 976 801 091 9	978 976 801 092 6	978 976 801 093 3	978 976 801 075 9
56	56	112	100	120	104
4–5 years	5–6 years	5–7 years	5–7 years	6–9 years	8–10 years
Introduces beginners to letter sounds Offers practice in	Develops students' skills in identifying and sounding letters Broadens	Enables children to recognize and write initial, medial and final consonants	Helps children to recognize and associate vowels with their sounds Teaches students	Facilitates visual and written discrimination of consonant blends	Provides comprehensive coverage of critical areas of phonics
handwriting Builds vocabulary Develops reading skills	Enhances reading and penmanship skills	Improves students' ability to associate letters with their sound(s)	how to distinguish between long and short vowel sounds	Develops dictionary, spelling and vocabulary skills	Helps to develop advanced decoding, word-building and usage skills

## READING READING READINESS READINESS ACTIVITY BOOK 1 ACTIVITY BOOK 2

ISBN: 978 976 8010 22 3 Pages: 32 Ages: 4–5 years

ISBN: 978 976 8010 23 0 Pages: 32 Ages: 5–6 years



#### Janet P. Lewis

This fundamental series introduces children to precise writing techniques and encourages the development of eye-hand coordination and correct hand movement needed to write in script and cursive. Both workbooks in the series feature easy-to-clean, dry-erase practice pages on which children can use erasable markers to improve their writing skills.



Access the FREE online learning game for this publication in Carlong's Learning Portal by visiting carlongpublishers.com/index.php/online-resources.html

Let's Learn to Write – Cursive	Let's Learn to Write
978 976 638 204 9	978 976 638 203 2
48	48
4–6 years	6–7 years
Teaches children the art of cursive writing	Designed to encour practice of precise s techniques
Encourages the mastery of varied writing skills such as the formation of the four basic curves used in cursive writing	Encourages develop hand coordination a hand movement
Easy-to-clean dry-erase practice pages	Improves children's formation and writi
Perfect for practice at home and in the classroom	Easy-to-clean dry-ei pages
	Perfect for practice in the classroom

#### **READING READINESS**

#### Ruby Yorke

Two activity books to introduce early learners to basic prereading concepts through creative activities. Both books help children to build vocabulary and phonics skills, develop visual and auditory discrimination and sound reasoning skills, and improve eye-hand coordination.

Activity Book 1 presents preparation activities for reading.

Activity Book 2 includes more challenging words and exercises, broader concepts and more complex sounds.

#### - Script

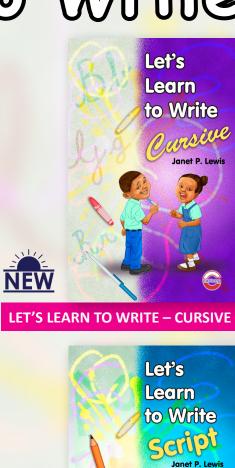
rage repeat script writing

pment of eyeand correct

skills in word ting sentences

erase practice

at home and



**LET'S LEARN TO WRITE – SCRIPT** 

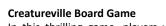
#### **BET YOU DIDN'T KNOW! OF BIRDS AND TREES** AND THINGS LIKE THESE

B.B. Anders | Illustrated by Wayne Powell ISBN: 978 976 638 172 1 Pages: 56 | Ages: 6–8 years

Bet You Didn't Know! is a non-fiction picture book jam-packed with catchy rhyming verses, which describe the special characteristics of various plants and animals. The illustrations and caricatures inside were designed in vivid colours to hold children's attention and provide an enlightening, fun-filled learning experience.



Access the FREE online learning game for this publication in Carlong's Learning Portal by visiting carlongpublishers.com/index.php/online-resources.html

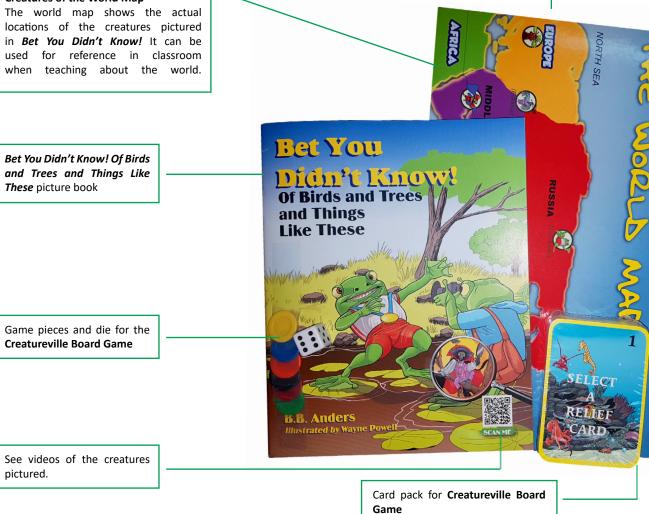


In this thrilling game, players will face challenges of solving riddles as they try to navigate dangerous paths to be the first person to reach HOME. Players have to be familiar with the book to win the game.

#### Creatures of the World Map

The world map shows the actual locations of the creatures pictured in Bet You Didn't Know! It can be used for reference in classroom when teaching about the world.

Bet You Didn't Know! Of Birds and Trees and Things Like These picture book



**Bet You** 

and Things Like These

Didn't Know

d by Wayne Powe

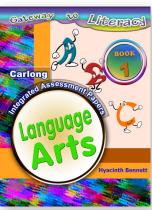
**INSIDE THE PACKAGE** 

**Of Birds and Trees** 

# **ASSESSMENT AND REVISION GATEWAY TO LITERACY**

#### **Carlong Integrated Assessment Papers (CIAP)** Hvacinth Bennett

This series is a revision of the popular Carlong First, Second, Third and Fourth Year Assessment Tests in English. As a comprehensive language arts assessment series, all books help to improve the critical thinking skills of students in Grades 1-4.



ISBN: 978 976 638 114 1 Pages: 176 Ages: 6–7 years

CIAP Book 1 – Language Arts is two books in one! It includes nine Language Arts units of critical thinking exercises, each with an end-of-unit assessment, plus one mega unit with ten test papers from the much-loved Carlong First Year Assessment Tests: Mental Ability.

Access the FREE online learning game for this publication FREE GAME in Carlong's Learning Portal by visiting 1 arlongpublishers.com/index.php/online-resources.htm



ISBN: 978 976 638 138 7 Pages: 232 Ages: 7–9 years

The special feature inside CIAP **Book 3 – Language Arts** is its unit with five literacy skills tests! Like other books in the series, this text holds ten test papers on problem-solving as well as bonus listening comprehension pieces.

### **CARLONG LITERACY SKILLS**

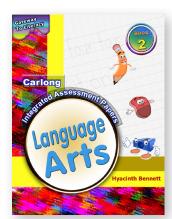
ISBN: 978 976 638 112 7 Pages: 172 Ages: 9–10 years

This renowned textbook, designed to improve students' literacy and communication skills, offers 12 test papers that simulate the Grade 4 Literacy Test sat by students at the primary level in Jamaica. Each test paper includes 40 word recognition exercises, 30 comprehension exercises and two writing tasks.



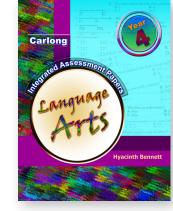
**Scoring Graph** – to help track students' progress for each test paper Strand Chart/Schema – to help parents and/or teachers identify their children's or students' weak areas

#### Partners in the education process 19



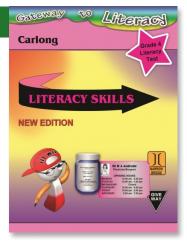
ISBN: 978 976 638 116 5 Pages: 224 Ages: 7–8 years

CIAP Book 2 – Language Arts offers numerous reasoning and problem-solving exercises with solved examples, while catering to children of varying learning ability levels. The text is sprinkled with brain teasers to stimulate the students' minds and includes tips and suggestions for teachers and parents on the effective use of the workbook.



ISBN: 978 976 638 092 2 Pages: 268 Ages: 8–10 years

CIAP Book 4 – Language Arts provides great practice for Communication Tasks. It is a revision of and includes many exercises from Carlong Fourth Year Assessment Tests: English and holds 16 test papers.

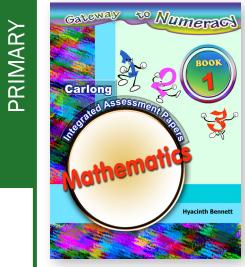


# **ASSESSMENT AND REVISION GATEWAY TO NUMERACY**

Carlong Integrated Assessment Papers Hyacinth Bennett

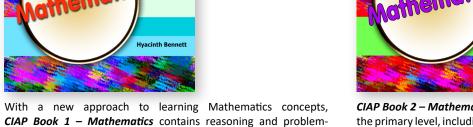


Carlong Integrated Assessment Papers (CIAP) Books 1-4 Mathematics provide comprehensive assessment of topics, such as statistics, measurement and time, taught at Caribbean primary school levels 1-4. This series is a revision of the popular Carlong First, Second, Third and Fourth Year Assessment Tests in Mathematics.



**Carlong Integrated Assessment Papers** (CIAP) Book 1-**Mathematics** 

ISBN: 978 976 638 115 8 Pages: 248 Ages: 6-7 years



CIAP Book 2 - Mathematics focuses on key topics in Mathematics at the primary level, including statistics and numbers, within its 13 mathematics units and 10 test papers. This is one of few Math workbooks that includes worked examples at the beginning of each exercise.

**Carlong Integrated** 

**Assessment Papers** 

ISBN: 978 976 638 117 2

**Carlong Integrated** 

**Assessment Papers** 

ISBN: 978 976 638 107 3

The fourth and final book in

the series guarantees the

improvement of students'

critical thinking and quantitative reasoning skills

with 15 core mathemat-

ics units. As an approved

textbook on the Ministry of

(CIAP) Book 4 -

Mathematics

Ages:10–13 years

Pages: 370

(CIAP) Book 2 -

**Mathematics** 

Pages: 224

Ages: 7–8 years



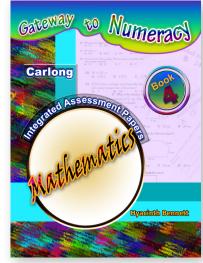
**Carlong Integrated Assessment Papers** (CIAP) Book 3 -**Mathematics** 

ISBN: 978 976 638 139 4 Pages: 200 Ages: 8–9 years

Replacing both Carlong Assessment Tests (CAT) 3rd Year -Mathematics and the numeracy section of CAT 3rd Year - Reasoning and Problem-solving comes CIAP Book 3 - Mathematics with even more practice exercises in ten test papers, together with 11 core mathematics units.

solving exercises formulated to encourage the development of the

reasoning and problem-solving skills of students at the primary level.



Education's Supplementary List, CIAP Book 4 - Mathematics was designed specifically to sharpen problem-solving skills with 15 test papers - five more than in the other books in the series.

Eight additional and more challenging test papers for MORE practice!



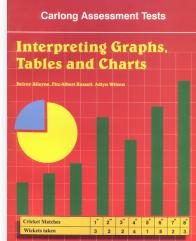
ISBN: 978 976 638 119 6 Pages: 164 | Ages: 9–10 years







Carlong Numeracy Skills expertly revises mathematical concepts and strengthens skills covered in level 3 in Caribbean primary schools. This must-have text covers topics such as numbers, measurement, geometry, algebra and statistics and probability; and offers revision through 15 assessment tests.

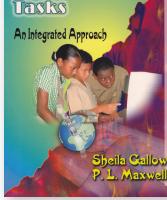


## **AND CHARTS**

ISBN: 978 976 638 003 8 Pages: 156 | Ages: 10–13 years

Learn to analyse, evaluate and interpret graphs and data with Interpreting Graphs, Tables and Charts. This text introduces students at the upper primary level and upwards to grids, tables, maps and various types of graphs through three test papers of short answer and multiple-choice questions.

# UPPE Communication



# **APPROACH**

Sheila Gallow | P. L. Maxwell ISBN: 978 976 638 088 5 Pages: 184 | Ages: 10–12 years



#### **CARLONG NUMERACY SKILLS**

#### Rosena Ferguson-Slater | Cynthia Williams Cooke

#### **CARLONG ASSESSMENT TESTS: INTERPRETING GRAPHS, TABLES**

# Delroy Alleyne | Fitz-Albert Russell | Adlyn Wilson

Worked examples – Each set of questions begins with a graph, chart or other stimuli demonstrating how to arrive at the correct answers.

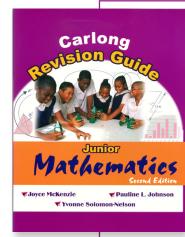
#### **CARLONG COMMUNICATION TASKS – AN INTEGRATED**

This two-in-one publication doubles as a textbook and workbook, familiarizing students with a wide range of communication media inclusive of forms, charts, graphs, compositions, poetry and advertisements, while improving their writing skills from basic sentence construction to advanced composition writing.

> **Creole Section** – This publication includes a section on Jamaican Creole to help students who confuse Creole grammar and pronunciation with Standard English.

# ASSESSMENT AND REVISION REVISION GUIDES

	Title	Carlong Revision Guide for Junior English – Second Edition
oel * Keith Noel * Myrtle Kellier	Authors	Dorothy Noel, Keith Noel, Myrtle Kellier
	ISBN	978 976 638 021 2
	Pages	370
	Age group	10–13 years
- opman	Highlights	Spelling, grammatical structure and usage and oracy
ong Revision 🏅		Composition crafting, process writing, journal writing, short story writing and descriptive writing
Je for Junior 🔇	FREE GAMES	Use of Creole and standard Jamaican English
IGLISH		Note taking, report writing, book reviews, portfolio preparation, letter writing (social and business)
	Applicable examinations	Useful for CEE, CPEA and other Caribbean secondary-level entrance examinations



Title	Carlong Revision Guide: Junior Mathematics – Second Edition		
Authors	Joyce McKenzie, Pauline L. Johnson, Yvonne Solomon-Nelson		
ISBN	978 976 638 090 8		
Pages	376		
Age group	10–13 years		
Highlights	Number system, sets, fractions and decimals		
	Percentage, ratio and proportion and consumer math		
	Algebra, geometry, statistics and probability		
	14 end of unit assessment tests and their answers		
	Five test papers and their answers		
Applicable examinations	Useful for CEE CPEA and other Caribbean secondary-level entrance examinations		

	Title	Carlong Revision Guide: Junior Science
Carlong	Authors	Paulette Chedda, Doreth McFarlane, Hortense Morgan, Ruth Dorothy Pottinger
Confision Confes	ISBN	978 976 638 098 4
	Pages	320
	Age group	10–13 years
	Highlights	Air, earth, water and sunlight
Junior		Weather and climate
Science		Living things, energy, forces and machines
		Four end of unit assessment tests and their answers
Image: Second state         Image: Second state		Four test papers and their answers
	Applicable examinations	Useful for CEE, CPEA and other Caribbean secondary-level entrance examinations

# CARLONG PREP FOR PEP BOOKS FOR PEP PRACTICE

#### Carlong Practice Papers

**Carlong Practice Papers** are the revised editions of the renowned *Carlong Integrated Practice Tests* series for grade 6 students. These assessment textbooks were designed specifically to help students prepare for the Jamaica Primary Exit Profile (PEP) examination by strengthening their critical thinking and problem solving skills in the subject areas of Science, Language Arts, Mathematics and Social Studies. However, these books also provide excellent assessment practice for all primary exit examinations across the Caribbean.

Each textbook has tests that feature all PEP item/question types, such as selected response, order match, constructed response, multiple choice, and answer sheets for all tests.



Carlong Practice Papers – Science	Carlong Practice Papers – Language Arts	Carlong Practice Papers – Mathematics	Carlong Practice Papers – Social Studies
Sonia Williams Paulette Chedda Doreth McFarlane	Dorothy Noel	Delores O'Connor Andrea Dryden	Phyllis Reynolds Bernetta Porter Zelphya McLaren
978 976 638 233 9	978 976 638 231 5	978 976 638 232 2	978 976 638 234 6
112	112	108	108
10–13 years	10–13 years	10–13 years	10–13 years
Contains eight test papers			
Uses all <b>PEP</b> item/question types i.e. order match, table grid, constructed response, multiple choice	Uses all <b>PEP</b> item/question types i.e. order match, table grid, constructed response, multiple choice	Uses all <b>PEP</b> item/question types i.e. order match, table grid, constructed response, multiple choice	Uses all <b>PEP</b> item/question types i.e. order match, table grid, constructed response, multiple choice
Answer sheets for all tests			

Car

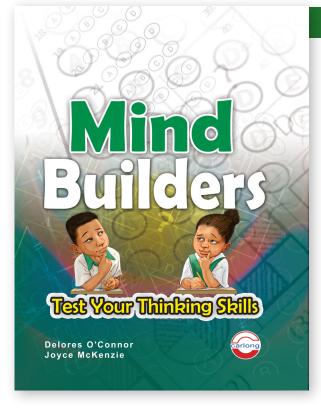
Gui

EL

# PRIMARY



# **CARLONG PREP FOR PEP BOOKS FOR PEP PRACTICE**



#### MIND BUILDERS – TEST YOUR THINKING SKILLS

Delores O'Connor | Joyce McKenzie ISBN: 978 976 638 212 4 Pages: 72 | Ages: 10–12 years



This popular workbook is the revised edition of the highly acclaimed Carlong Further Multiple Choice Assessment Tests - Mental Ability. It offers seven test papers of 100 items each, which have been expertly formulated to stimulate, improve and test the mental ability of children ages 10-12 years.

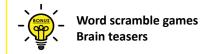
It smartly integrates numerous mathematical and language arts topics, including equations, numerical patterns, vocabulary, antonyms and synonyms, which provide students with additional preparation for the Primary Exit Profile (PEP).

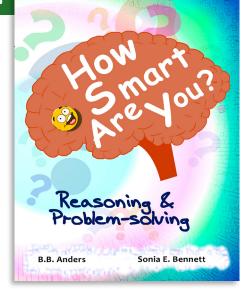
#### HOW SMART ARE YOU? REASONING AND PROBLEM-SOLVING

B.B. Anders | Sonia E. Bennett ISBN: 978 976 638 178 3 Pages: 112 | Ages: 10+ years

This essential workbook is on the Ministry of Education's Supplementary List and is brimming with entertaining and mind-building trivia and puzzles that test and stimulate the critical thinking and problem-solving skills of students in Grades 4 to 6.

It provides, through 25 progressively challenging smart tests, superb preparation for the Abilities Test, which is one of three tests in the new Primary Exit Profile (PEP) examination.





# **INTEGRATED STUDIES**

## **Carlong Primary Integrated Studies (CPIS)**

This groundbreaking series has been revised to cover the Jamaica Ministry of Education's National Standards Curriculum for integrated studies for Grades 1-3. This landmark series seamlessly integrates Social Studies, Science and Technology, Religious Education, Art and Craft, Drama, Music and Movement to support and to develop foundation knowledge of self and community.

Exercises geared towards improvement of motor skills and penmanship Integration of Mathematics and Language Arts concepts to support the 'Windows' programme Word Corner to help students with words they will use in writing activities (Year 1 only)







Term 3 Authors ISBN Pages 256

• Bernetta Porter • U. Eugenie Harrison • Vilma McClenan • Sharon Neil • Marva Griffith-Green

Age group 6–7 years

Year 1

#### **Knowing About Me**

#### 1

Bernetta Porter, U. Eugenie Harrison, Vilma McClenan, Sharon Neil Hyacinth McLaughlin, Marva Griffith-Green

978 976 638 249 0

260

#### My Family and My Home

2

Bernetta Porter, U. Eugenie Harrison, Vilma McClenan, Sharon Neil Hyacinth McLaughlin, Marva Griffith-Green

978 976 638 250 6

#### 256

#### Learning About My School

Bernetta Porter, U. Eugenie Harrison, Vilma McClenan Sharon Neil, Marva Griffith-Green

#### 978 976 638 251 3









# **INTEGRATED STUDIES**

## **Carlong Primary Integrated Studies (CPIS) cont'd**

Exercises geared towards improvement of motor skills and penmanship Integration of Mathematics and Language Arts concepts to support the 'Windows' programme Quick Quizzes at regular intervals to test students' knowledge of topics learned (Years 2 and 3 only)

Title

Term

ISBN

Pages

Authors

1

264 Age group 7–8 years

978 976 638 252 0

#### Year 2

Vilma McClenan, Bernetta Porter, U. Eugenie Harrison

Sharon Neil, Wintlett Taylor-Browne, Marva Griffith-Green

canong	
Primary Integrated Studies	Ľ
Year 2 Term1	
Learning	
About and	
Caring for	
My Body	
Vilma McClenan - Bernetta Porter - U. Eugenie Harrison - Sharon Neil - Wintlett Taylor-Browne - Marva Griffith-Green	
Vilma McClenan Bernetta Porter UL Eugenie Harrison. Sharon Neil Wintlett Taylor-Browne - Marva Griffith-Green	

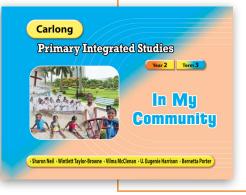
**Palmary Integrated Studies** 

Year 2 Term 2

Living Together

Title	Living Together
Term	2
Authors	Sharon Neil, Wintlett Taylor-Browne, Vilma McClenan
Authors	Bernetta Porter, U. Eugenie Harrison
ISBN	978 976 638 253 7
Pages	296
Age group	7–8 years

Learning About and Caring for My Body



Title	In My Community
Term	3
Authors	Sharon Neil, Wintlett Taylor-Browne, Vilma McClenan U. Eugenie Harrison, Bernetta Porter
ISBN	978 976 638 254 4
Pages	272
Age group	7–8 years

# **INTEGRATED STUDIES**

## Carlong Primary Integrated Studies (CPIS) cont'd

Exercises geared towards improvement of motor skills and penmanship Integration of Mathematics and Language Arts concepts to support the 'Windows' programme Quick Quizzes at regular intervals to test students' knowledge of topics learned (Years 2 and 3 only) End of FQ Assessments to help students assess their knowledge at the end of a unit (Year 3 only)

Title	Taking Care Of My
Term	1
Authors	Vilma McClenan, Pl
ISBN	978 976 638 255 1
Pages	256
Age group	8–9 years



long	
mary Integrated Studies	
Year 3 Term 2B	
T 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
Learning About	
Our Culture	
nyllis Reynolds + Bernetta Porter + Sharon Neil	

**Primary Integrated Studie** 

Learnin About Ou Environment

Carlong

Carlong

Pr

**Primary Integrated Studies** 

**Primary Integrated Studies** 

Care of My Body and Mu

Needs

Year 3 Term 2A

Relating

to Others

Title	Learning About O
Term	2B
Authors	Phyllis Reynolds, Be
ISBN	978 976 638 257 5
Pages	156
Age group	8–9 years

Title	Learning About Ou
Term	3
Authors	Vilma McClenan, M
ISBN	978 976 638 258 2
Pages	256
Age group	8–9 years





#### Year 3

#### Body and My Needs

hyllis Reynolds, Bernetta Porter, Sharon Neil

Phyllis Reynolds, Bernetta Porter, Sharon Neil, Vilma McClenan

#### ur Culture

ernetta Porter, Sharon Neil, Pansy Robinson

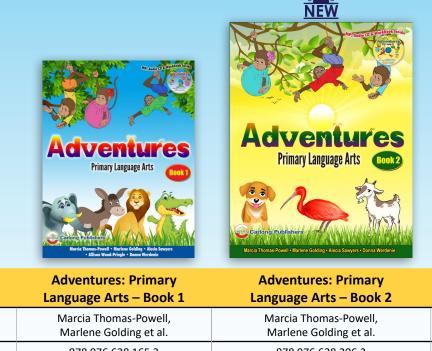
#### ur Environment

larva Griffith-Green, Sharon Neil, Erica Clayton

# LANGUAGE ARTS Adventures **Primary Language Arts**

The Adventures series is a set of core primary language arts and mathematics titles designed to help students master literacy and numeracy. This vital series supports primary-level curricula across the Caribbean.

Adventures: Primary Language Arts enhances grammar, parts of speech, reading and writing skills and other areas of literacy through its workbook component and accompanying audio CD with read-along activities.



Authors	Marcia Thomas-Powell, Marlene Golding et al.	Marcia Thomas-Powell, Marlene Golding et al.	Marcia Thomas-Powell Alecia Sawyers et al.
ISBN	978 976 638 165 3	978 976 638 206 3	978 976 638 230 8
Pages	184	256	260
Age group	6–7 years	7–8 years	9–10 years
Highlights	This two-in-one book covers penmanship, phonics and reasoning and problem-solving. 10 core language arts units 7 practice/assessment units	While facilitating the improvement of students' communication skills, this text also enhances their critical thinking, phonics, listening and problem-solving skills	This comprehensive text covers Grade 3 language arts concepts based on the Na tional Standards Curriculum in Jamaica. It is also suitable for other Caribbean countries
	On the Ministry of Education's Supplementary List	12 core language arts units 12 practice/assessment units	10 core language arts units 10 practice/assessment units
Workbook	Yes	Yes	Yes
Audio CD	Yes	Yes	Yes

 $= \bigcirc$  FORTHCOMING Adventures: Primary Language Arts – Book 4

NEV

**Adventures: Primary** 

Language Arts – Book 3

## **Carib Language Arts Series (CLAS)**

The Carib Language Arts Series (CLAS) creatively facilitates the development of basic reading skills, expressive and critical reading and other literary skills through exciting Caribbean-based stories. This fundamental series also improves writing, comprehension, grammar and dramatization skills for children in Grades 1 and 2.



Don Wilson | Diane Browne

Pages: 76 | Ages: 6–8 years

- Students are familiarized with

Helps to improve writing,

poems and scenarios

Phyllis Coy | Ivy Mitchell

ISBN: 978 976 638 024 4

All About Me



**CLAS Primary Level 2B:** All About Caring And Sharing Don Wilson | Diane Browne Phyllis Coy | Ivy Mitchell ISBN: 978 976 638 025 0

skills

- Includes and encourages the use of creole native to Caribbean countries

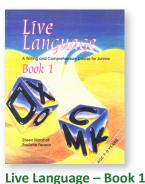
Caribbean countries through stories,

comprehension and grammar skills

 Builds vocabulary Includes and encourages the use of creole native to Caribbean countries

## Live Language: A Writing and Comprehension Course for Juniors

The Live Language writing and comprehension series was designed to develop students' creative writing technique through various writing forms such as letters, poems and compositions. This series helps to improve students' reasoning and interpretation skills in decision-making using fascinating Caribbean-based stories, poems, extracts and scenarios.



Eileen Marshall | Paulette Feraria

20 units to develop proofreading and

- Helps to improve oral expression and

ISBN: 978 976 8010 64 9

revision skills

deliverv

Pages: 144 | Ages: 7–9 years



ISBN: 978 976 801 074 6

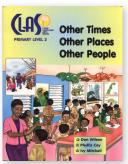
- style and quality
- Aids in the development of efficient research skills
- Word puzzles, games, poetry and sketching Builds vocabulary
- Verb list depicting the conjugation of verbs

Title



Pages: 76 | Ages: 6–8 years

 14 reading lessons that improve writing, comprehension and grammar



#### **CLAS Primary Level 3: Other Times, Other Places, Other People**

Don Wilson | Phyllis Coy | Ivy Mitchell ISBN: 978 976 638 044 9 Pages: 160 | Ages: 7–9 years

- 27 reading lessons that improve writing, comprehension and grammar skills
- Builds vocabulary
- Helps to sharpen formal letter writing skills

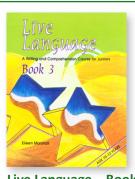


Live Language – Book 2 Eileen Marshall | Paulette Feraria

Pages: 136 | Ages: 8–10 years

- 16 units to develop writing technique,

- Verb list depicting the conjugation of verbs

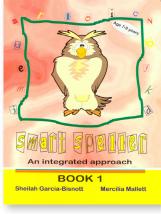


Live Language – Book 3 Eileen Marshall ISBN: 978 976 638 002 3 Pages: 208 | Ages: 10–12 years

- 20 units to improve writing and editing skills
- Offers practice in communication - Helps to enhance reasoning and
- interpretation skills in decision-making

## **Smart Speller – An integrated approach**

Serving as a must-have comprehensive guide to spelling and vocabulary for primary students, the Smart Speller series uses activity-based exercises such as puzzles, scrambled words and rhymes to assist students in developing word recognition, word usage, pronunciation and spelling skills that they will retain for life.



PRIMARY

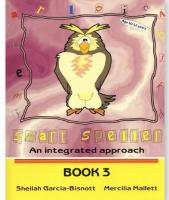
#### Smart Speller – Book 1

Sheilah Garcia-Bisnott Mercilia Mallet

ISBN: 978 976 638 023 6 Pages: 152 Ages: 7–9 years

- Helps to develop basic vocabulary

- Introduces students to vowels and consonants
- Introduces students to letter sounds
- Familiarizes students with double letters. combination vowels and silent letters



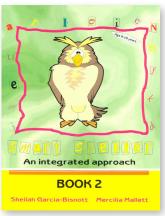
#### Smart Speller – Book 3

Sheilah Garcia-Bisnott Mercilia Mallet

ISBN: 978 976 638 043 4 Pages: 280 Ages: 10–12 years



- Helps to build advanced vocabulary aligned to secondary-level education
- Teaches students how to correctly use prefixes and suffixes
- Enhances proper use of vowels, homophones and pluralization



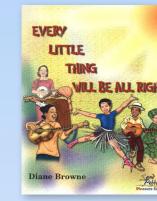
- Helps to build vocabulary
- Teaches students to spell words with double letters. combination vowels and silent letters
- Helps students to learn how to distinguish between spelling words with "ie", "ei", "th" and other combinations commonly mistaken

#### Smart Speller – Book 2

Sheilah Garcia-Bisnott Mercilia Mallet

ISBN: 978 976 638 020 1 Pages: 136 Ages: 8–10 years

# LITERATURE



**Every Little Thing** Will Be All Right

#### **Diane Browne**

ISBN: 978 976 638 055 7 Pages: 68 Ages: 5–7 years

Every Little Thing follows five spectacular children who have faced and overcome adversities in their young lives, including an aspiring cricketer whose parents cannot afford his dreams to become a world-class sportsman; and a budding ballerina who worries about betraying her culture and is insecure about her body shape and size. This collection of stories is sure to inspire young readers.



Bernie and the **Captain's Ghost** 

Hazel Campbell

ISBN: 978 976 638 101 1 Pages: 56 Ages: 8–10 years

Six disabled orphans are anonymously invited to spend their summer holiday in remote, rural Jamaica. Spooky, right? Their bizarre holiday seems to be cursed by unexplainable and dangerous events and what appears to be ghosts!



#### Jenny and the General

Jean D'Costa

ISBN: 978 976 638 076 2 Pages: 56 Ages: 8–10 years

This heartwarming story depicts the unbreakable bond between little Jenny and her gallant pet dog, Monty the General. When Jenny goes missing, Monty is determined to save his young owner, but will he be able to find her in time?



# **Pleasure Series**

Unlike any other children's series in the Caribbean, the Sand Pebbles Pleasure Series takes children on wild adventures into the extraordinary lives of the carefully crafted characters residing within the 11 books in the series.

Each book dives deep into Caribbean culture, creatively depicting the people, places and scenery indigenous to the region through entertaining stories that children will read over and over! With this series. children will broaden their creative skills and cultural awareness while building their vocabulary and language skills.

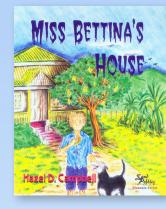


#### Little Island – Big Adventures

#### **Maria Squires**

ISBN: 978 976 638 087 8 Pages: 56 Ages: 8–10 years

Twelve-year-old Sara-Ann and her best friend embark on spooky adventures haunted by witches, bad bulls, giant cats and other things of the night in a small, closeknit community in the Grenadines. Though plagued by the supernatural, her story celebrates friendship and family life in the rural Caribbean.



#### Miss Bettina's House

#### Hazel Campbell

ISBN: 978 976 638 069 4 Pages: 56 Ages: 8–10 years

When Miss Bettina falls ill, her animals must find a way to keep her beloved farm from the crafty village thief. In this entertaining story, the clever animals devise an ingenious plan to convince an innocent homeless boy to become their new owner. Miss Bettina's House is sure to have young readers laughing.



PRIMARY

#### Ash the Flash

Hazel D. Campbell Nattalie Gordon

ISBN: 978 976 638 121 9 Pages: 108 Ages: 10–12 years

What if you were the fastest human alive? Ash can run with unbelievable speed after drinking a strange potion from his uncle's laboratory. However, with his newfound superpower, he is faced with real danger and may not be able to outrun his fate.



#### **Freedom Come**

Jean Goulbourne

ISBN: 978 976 638 054 0 Pages: 108 Ages: 10–12 years

Explore Jamaica's gripping history through five fantastic stories that transport young readers to the lives of children from Jamaica's past. Readers will enjoy vivid imagery of the nation's rich history from the Taino civilization, through the experience of slavery and the conquests of swashbuckling buccaneers, to emancipation.

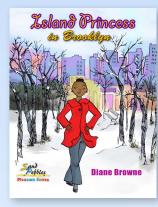


#### Jojo's Treasure Hunt

**Cherrell Shelley-**Robinson

ISBN: 978 976 638 064 9 Pages: 152 Ages: 10–12 years

Twelve-year-old Jojo cannot bear the thought of losing his home if his father cannot afford to pay the rent. To save his family from becoming homeless, Jojo must conquer ghosts and ghouls to find a mystical jar of treasure that will change his life!



**Island Princess** in Brooklyn

**Diane Browne** 

ISBN: 978 976 638 110 3 Pages: 192 Ages: 10–14 years

Thirteen-year-old Princess just migrated from Jamaica, where she lived with her beloved grandmother, to start a new life with her mother in exciting New York! Although nervous and homesick, Princess is eager to begin her new journey to sophistication and success while navigating the thrills and ills of the Big Apple.

Set in Dominica's Morne Trois Pitons National Park, young

Jerry's school trip turns into a nightmare when he becomes separated from his class in the middle of the park during a

frightening storm! Cold, and terrified, Jerry finds himself in

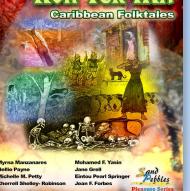
a strange village deep in the forest where he desperately



tries to escape with his life.

Pages: 140 Ages: 12–14 years





Poems for Juniors

ISBN: 978 976 638 096 0 Pages: 118 Ages: 10-14 years

In this fantastic collection of ten unusual and exciting Caribbean folktales introduced by Professor Maureen Warner, readers are taken into the rich and ghastly world of the superstitious. The stories inside originate from islands throughout the Caribbean, including an elusive mermaid in Montserrat and a scary creature with its feet turned backwards plaguing forests in Belize.

## ANANSESEM A Collection of Folk Tales, Legends and

**Edited by: Velma Pollard** ISBN: 978 976 638 045 8 Pages: 152 | Ages: 10-12 years

Anansesem is a delightful collection of Caribbean folk tales, legends and poems, written by well-known Caribbean writers, which should be read by every Caribbean child! It vividly reflects the rich cultural diversity of the Caribbean region while providing activities that will help upper primary and lower secondary-level students to develop a literary appreciation and their creative writing and oral communication skills.

ISBN: 978 976 638 137 0

**Forest Fever** Sharon James

#### Tek Mi! Noh Tek Mi! Caribbean Folktales

#### ANANSESEM: A COLLECTION OF CARIBBEAN FOLK TALES, **LEGENDS AND POEMS FOR JUNIORS – SECOND EDITION**

# **MATHEMATICS** Adventures **Primary Mathematics**

Adventures: Primary Mathematics is a comprehensive series that covers the mathematical concepts taught in lower primary levels across the Caribbean, such as measurement and statistics, and enhances their critical thinking skills through each book's core units and workbook component filled with practice exercises.



Title	Adventures: Primary Mathematics – Book 1	Adventures: Primary Mathematics – Book 2	Adventures: Primary Mathematics – Book 3	Adventures: Mathematics – Book 4
Authors	Wadyon Pryce, Sheldon Anderson et al.	Annette McDonald, Diedre Callam et al.	Michelle Reckord, Diedre Callam et al	Edited by Conroy Hall
ISBN	978 976 638 192 9	978 976 638 214 8	978 976 638 216 2	978 976 638 217 9
Pages	206	248	336	240
Age group	6–7 years	7–8 years	8–9 years	9–10 years
Highlights	Helps to improve students' knowledge of measurement, geometry, statistics and probability, numbers and shapes 14 core mathematics units 14 practice/assessment units	Teaches students' topics such as algebra, fractions, multiplication and division 15 core mathematics units 15 practice/assessment units	Strengthens students' knowledge of geometry, algebra, measurement and fractions 17 core mathematics units 17 practice/assessment units	Includes assessment exercises aligned to the Primary Exit Profile (PEP) exam Incorporates data on information and communi- cations technology (ICT) to improve and broaden students' research skills and knowledge 15 core mathematics units 15 practice/assessment units
Work- book	Yes	Yes	Yes	Yes

# **RELIGIOUS EDUCATION**

## **Carlong Primary Religious Education**

The only Religious Education textbook series at the primary level on the Jamaica Ministry of Education's Supplementary List, the Carlong Primary Religious Education series comprises two books that teach students about four major world religions and their influence on the Caribbean. Both texts subtly foster students' demonstration of positive values and attitudes towards the religious views, beliefs and practices of others.

# Carlong Prima

Elizabeth Sherman | Brendalee Cole | Rachele Evelyn Vernon ISBN: 978 97 6638 103 5 Pages: 264 | Ages: 10–12 years

Focusing on Christianity, Hinduism, Islam and Judaism, Carlong Primary Religious Education: Year 4 thoroughly explores the origin of these major world religions and their growth and practice in the Caribbean. Students will benefit from unit assessments and a glossary to help them understand and retain relevant concepts.



FREE GAMES 🤺 ٦

### CARLONG PRIMARY RELIGIOUS EDUCATION: YEAR 4

### CARLONG PRIMARY RELIGIOUS EDUCATION: YEARS 5 & 6

Colinnet Wiltshire-Brown | Sheryl Williams | Yvonne Miller-Wisdom ISBN: 978 976 638 113 4 Pages: 264 | Ages: 10–12 years

This two-in-one textbook delves deeper into the customs of major world religions and their prevalence and practice in the Caribbean, including birth, death, marriage and other rites of passage. Years 5 & 6 also introduces students to the inception, expansion and importance of indigenous Caribbean religions.

> Access the FREE online learning game for this publication in Carlong's Learning Portal by visiting carlongpublishers.com/index.php/online-resources.htm

# SCIENCE

## **First Steps in Science (FSIS)**

Newly revised, the First Steps in Science series meets the updated requirements of the Jamaica National Standards Curriculum and employs a practical and investigative

approach to moulding young scientists while engaging them through various fascinating and stimulating exercises, scenarios, illustrations and stories.

# Carlong FIRST STEPS IN

PRIMARY

#### FIRST STEPS IN SCIENCE – YEAR 4

Vilma McClenan | Paulette Chedda | Sharon Bramwell-Lalor | Doreth McFarlane ISBN: 978 976 638 191 2 Pages: 360 | Ages: 9–10 years



First Steps in Science - Year 4 is the revised edition of First Steps in Science - Year 4 Pupil's Book and First Steps in Science – Year 4 Activity Book. This revised text provides full coverage of the new Jamaica National Standards Curriculum for science, and engages students in practical activities relevant to their daily lives by utilizing a project-based approach to improve their exploratory and critical thinking skills.

FIRST STEPS IN





#### **FIRST STEPS IN SCIENCE – YEAR 5**

Vilma McClenan | Doreth McFarlane | Marceline Collins-Figueroa | Paulette Chedda ISBN: 978 976 638 196 7 Pages: 368 | Ages: 10–11 years



First Steps in Science - Year 5 is the revised edition of First Steps in Science - Year 5 Pupil's Book and First Steps in Science – Year 5 Activity Book. The textbook provides full coverage of the new Jamaica National Standards Curriculum for science and focuses on integrated learning to encourage a deeper appreciation of science.



FREE GAMES

Access the FREE online learning game for this publication in Carlong's Learning Portal by visiting carlongpublishers.com/index.php/online-resources.htm



#### **FIRST STEPS IN SCIENCE – YEAR 6**

Vilma McClenan | Sharon Bramwell-Lalor | Doreth McFarlane | Marceline Collins-Figueroa ISBN: 978 976 638 229 2 Pages: 356 | Ages: 11–12 years





First Steps in Science - Year 6 is the revised edition of First Steps in Science - Year 6 Pupil's Book and First Steps in Science - Year 6 Activity Book. This revised text provides full coverage of the new Jamaica National Standards Curriculum for science, and engages students in practical activities relevant to their daily lives by utilizing a project-based approach to improve their exploratory and critical thinking skills.

> Access the FREE online learning game for this publication in Carlong's Learning Portal by visiting carlongpublishers.com/index.php/online-resources.html

# **SOCIAL STUDIES**

# **CARLONG PRIMARY** SOCIAL STUDIES

(NSC) for Grades 4 to 6, this series thoroughly explores relevant social studies concepts, skills and attitudes through highly engaging class activities, as well as maps, graphs, photographs and puzzles.



**CARLONG PRIMARY** SOCIAL STUDIES

Dezmarie Hines ISBN: 978 976 638 211 7 Pages: 248 | Ages: 9–10 years

**Carlong Primary Social Studies – Year 4** is the revision of the first of three books in the very successful Carlong Primary Social Studies series. This revised textbook provides full coverage of the new Jamaica National Standards Curriculum (NSC) for Grade 4 social studies, and features a wide range of engaging stimuli, including maps, charts and puzzles, designed to develop students' critical thinking skills.



**CARLONG PRIMARY** 

### **CARLONG PRIMARY SOCIAL STUDIES – YEAR 5**

ISBN: 978 976 638 271 9 Pages: 260 | Ages: 11–12 years

SOCIAL STUDIES YEAR 5

YEAR 6 =



**CARLONG PRIMARY** 

SOCIAL STUDIES

## **CARLONG PRIMARY SOCIAL STUDIES – YEAR 6**

ISBN: 978 976 638 228 5 Pages: 260 Ages: 12–13 years

Carlong Primary Social Studies - Year 6 is the revision of the third book in the very successful Carlong Primary Social Studies series. This revised textbook provides full coverage of the new Jamaica National Standards Curriculum (NSC) for Grade 6 social studies, and features a wide range of engaging stimuli, including maps, charts and puzzles, designed to develop students' critical thinking skills.







## **Carlong Primary Social Studies (CPSS)**

Expertly revised to specifically meet the Jamaica National Standards Curriculum

### CARLONG PRIMARY SOCIAL STUDIES – YEAR 4

Davia Bryan-Campbell | Jennifer O'Sullivan-Sirjue | Phyllis Reynolds | Viviene Smart

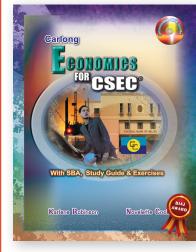
Davia Bryan-Campbell | Jennifer O'Sullivan-Sirjue | Viviene Smart | Phyllis Reynolds | Dezmarie Hines

Carlong Primary Social Studies - Year 5 is the revision of the second book in the very successful Carlong Primary Social Studies series, which satisfies the requirements of the new Jamaica National Standards Curriculum (NSC) for Grade 5 social studies. The revised text contains exploratory and student-centred activities that provide students with the skills assessed in the Primary Exit Profile (PEP) examination.

Davia Bryan-Campbell | Jennifer O'Sullivan-Sirjue | Viviene Smart | Phyllis Reynolds

Access the FREE online learning game for this publication in Carlong's Learning Portal by visiting carlongpublishers.com/index.php/online-resources.html

# **BUSINESS**



#### CARLONG ECONOMICS FOR CSEC<sup>®</sup> WITH SBA, STUDY GUIDE & EXERCISES

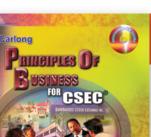
Karlene Robinson | Novelette Cooke ISBN: 978 976 638 104 2 Pages: 454 | Ages: 15–17 years

Carlong Economics for CSEC® is a two-in-one textbook and study guide that introduces and reinforces business concepts such as money supply and fiscal and monetary policies taught at the CSEC® level. This detailed text not only gives students an overview of the syllabus, but also includes a study guide and a section for preparation of the school-based assessment (SBA).



Interactive DVD with animated exercises, videos, games and quizzes Six mock test papers





#### CARLONG PRINCIPLES OF BUSINESS FOR CSEC® WITH SBA, **STUDY GUIDE & EXERCISES**

Karlene Robinson | Sybile Hamil ISBN: 978 976 638 111 0 Pages: 560 | Ages: 15–17 years

Carlong Principles of Business for CSEC® was designed to benefit both students and teachers through an extensive coverage of the syllabus, inclusive of business establishment and management, production and marketing, and presentation of assignments at the CSEC® level. This vital text offers students a detailed overview of the syllabus, a study guide and a section on preparation for the alternative Paper 03/2.

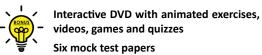


# **TEIPIES**

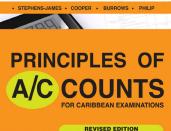
#### CARLONG PRINCIPLES OF ACCOUNTS FOR CSEC® WITH SBA. **STUDY GUIDE & EXERCISES**

John Tracey | James Chan ISBN: 978 976 638 102 8 Pages: 560 | Ages: 15–17 years

Carlong Principles of Accounts for CSEC<sup>®</sup> introduces students to the principles and core processes of accounting including book and ledger keeping, preparation and analysis of financial statements and business accounting. Like other textbooks in Carlong's premier CSEC® suite, this text includes a study guide and a section for preparation of the school-based assessment (SBA).







#### PRINCIPLES OF ACCOUNTS FOR CARIBBEAN EXAMINATIONS -**REVISED EDITION**

Lystra Stephens-James | Nigel Cooper | Lesley Burrows | Kirk Philip ISBN: 978 976 637 887 5 Pages: 518 | Ages: 15–17 years

This revised edition helps students to learn and apply basic accounting principles, such as inventory management, bank reconciliation and payroll, and other concepts within the CSEC® Principles of Accounts syllabus using detailed and easy-to-understand figures, tables, illustrations and real-life scenarios.



Interactive DVD with animated exercises, videos, games and quizzes Six mock test papers



CHEMISTRY

and the second

## hemistry SBA for CSEC<sup>®</sup>

#### CHEMISTRY SBA FOR CSEC® – A STUDENT'S GUIDE

**Olando Gayle** 

ISBN: 978 976 638 159 2 Pages: 238 | Ages: 14–17 years

CSEC® Chemistry students can learn to successfully complete their school-based assessments (SBAs) with Chemistry SBA for CSEC® – A Student's Guide. It instructs students on how to design and execute lab projects, contains required practical experiments and explores a new learning approach to three challenging topics moles, ions and electrolysis.

# COMPLETE



## **STUDENTS**

Karla Hviton ISBN: 978 976 637 921 6 Pages: 138 | Ages: 14–17 years

As the perfect revision workbook for CSEC<sup>®</sup> Chemistry students, Complete Chemistry holds 22 revision units covering the topics included in the CSEC® Chemistry syllabus for practice at home and in the classroom.

Some topics explored: Moles Electrolysis

Answer sheets for all units



Two mock test papers Exam guides for Papers 1, 2 and 3 School-based assessment (SBA)

Sample Business Plan inside! Interactive CD-ROM with additional animated exercises and tutorial videos

#### **COMPLETE CHEMISTRY FOR CARIBBEAN HIGH SCHOOL**

Metals and non-metals Qualitative analysis Organic chemistry

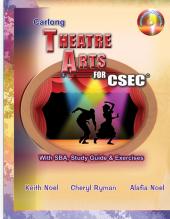
# DRAMA

#### **CARLONG CARIBBEAN DRAMA FOR THE CLASSROOM**

Keith Noel ISBN: 978 976 638 014 4 Pages: 184 | Ages: 13–15 years

Carlong Caribbean Drama for the Classroom chronicles the development of Caribbean drama and guides students through the creative processes of improvisation and play writing and production through exposure to and analysis of plays by renowned Caribbean playwrights.

# SECONDARY



#### CARLONG THEATRE ARTS FOR CSEC® WITH SBA, STUDY GUIDE & EXERCISES

Keith Noel | Cheryl Ryman | Alafia Noel ISBN: 978 976 638 118 9

Pages: 238 | Ages: 14–17 years

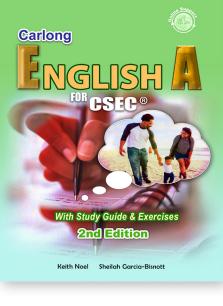
Carlong Theatre Arts for CSEC® moulds drama students to ace the CSEC® Drama examination and school-based assessment (SBA) with an intriguing exploration of Caribbean cultural expression in drama, dance and storytelling.



Exam guide and overview Study guide School-based assessment (SBA) guide

Mock test paper Interactive DVD with videos of dance and theatre performances and interviews

# **ENGLISH LANGUAGE AND LITERATURE** CARLONG CSEC<sup>®</sup> ENGLISH SUITE

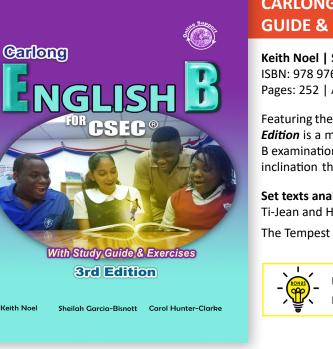


#### **CARLONG ENGLISH A FOR CSEC® WITH STUDY GUIDE** & EXERCISES - 2ND EDITION

Keith Noel | Sheilah Garcia-Bisnott ISBN: 978 976 638 235 3 Pages: 420 | Ages: 15–17 years

This exciting two-year course responds to the demands of teachers for more scaffolding exercises and more practice at multiple choice questions.







Access the FREE online learning game for this publication in Carlong's Learning Portal by visiting carlongpublishers.com/index.php/online-resources.html

Carlong English A for CSEC<sup>®</sup> with Study Guide & Exercises - 2nd Edition, a revision of the highly successful CXC<sup>®</sup> English A – Study Guide and Exercises,

has fresh material and updated and expanded content that meets the requirements of the new CSEC® syllabus. It also offers help with the development and presentation of the SBA.

> Exam guide and overview Study guide

#### CARLONG ENGLISH B FOR CSEC<sup>®</sup> WITH STUDY **GUIDE & EXERCISES – 3RD EDITION**

Keith Noel | Sheilah Garcia-Bisnott | Carol Hunter-Clark ISBN: 978 976 638 195 0 Pages: 252 | Ages: 14–17 years

Featuring the set texts for 2018–2023, Carlong English B for CSEC® – 3rd *Edition* is a must-have for students who want to ace the CSEC<sup>®</sup> English B examination! This vital text helps students to strengthen their literary inclination through the detailed analysis of poems, drama and prose.

To Kill A Mockingbird

Breath, Eyes, Memory

Set texts analysed: Ti-Jean and His Brothers

Four mock test papers End of unit guizzes





# **ENGLISH LANGUAGE AND LITERATURE** CARLONG CSEC® ENGLISH SUITE

ECONDAR

ഗ

Carlong

FOR CSEC®

**Practice Questions Guide to Answering Questions** Sample Examination Paper

Keith Noel Sheilah Garcia Bisnott **Carol Hunter Clarke** 

#### CARLONG ENGLISH B PAPER 1 FOR CSEC®

Keith Noel | Sheilah Garcia-Bisnott | Carol Hunter-Clarke ISBN: 978 976 638 194 3 Pages: 156 | Ages: 14–17 years

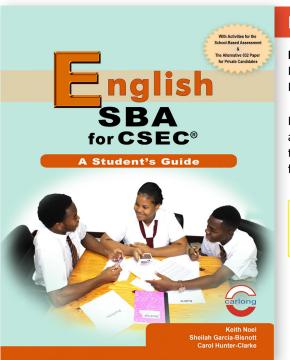


This is the ideal workbook with which to introduce students to the new format of the CSEC<sup>®</sup> English B Paper 1 examination. Featuring three sections of sample poetry, prose and drama excerpts, students are coached into mastering literary analysis to arrive at correct answers.



FREE GAMES	Access
- *	in Car
	carlon

s the FREE online test papers for this publication long's Learning Portal by visiting gpublishers.com/index.php/online-resources.htm



#### **ENGLISH SBA FOR CSEC® - A STUDENT'S GUIDE**

Keith Noel | Sheilah Garcia-Bisnott | Carol Hunter-Clarke ISBN: 978 976 638 205 6 Pages: 76 | Ages: 14–17 years



In support of the now combined CSEC<sup>®</sup> English A & B school-based assessment (SBA), English SBA for CSEC® coaches and guides students through the preparation, research and successful completion of this newly formatted SBA.



Three sample Paper 032 test papers

# **ENGLISH LANGUAGE AND LITERATURE**



## REPORTS

Writing Summaries and **Statistical Reports** 

Paul H. King ISBN: 978 976 638 022 9 Pages: 112 | Ages: 15–18 years



statistical reports.



#### **MIND GAMES**

#### Olive Peart

ISBN: 978 976 638 167 7 Pages: 172 | Ages: 12–15 years

What would you do if you could control people's minds? Eleven-year-old Matthew's superpower to control minds is all he needs to defend himself from bullies at school; but what will he do to save himself from real danger when he's pressured to use his power for evil? Mind Games is sure to take young readers on a wild and imaginative ride into a world of fantasy.

#### **GARVEY'S GHOST**

#### **Geoffrey Philp**

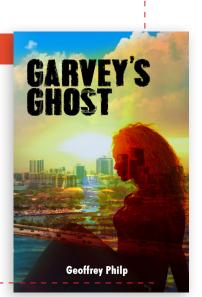
ISBN: 978 976 638 166 0 Pages: 256 | Ages: 15–18 years

This suspense novel follows a Jamaican mother's desperate search for her teenaged daughter when she suddenly goes missing in a post-Black Lives Matter Miami. Her search leads her to rely on her daughter's college professor, a devout Garveyite and Rastafarian, to find her daughter before it is too late!

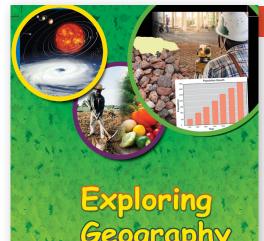
#### CARIB STUDY GUIDES: WRITING SUMMARIES AND STATISTICAL

Writing Summaries and Statistical Reports is a practical step-by-step guide that assists students in preparing for the summary and report writing sections of the CSEC <sup>®</sup> English A examination. This text offers a myriad of practice exercises and examples and explains basic terminology for

> Delving into the world of young adult literature, the **Expressions** imprint holds high-quality novels written by Caribbean authors for youth to enjoy, while answering the calls from Caribbean Ministries of Education for more relatable and contextually-relevant books for students.



# **GEOGRAPHY**



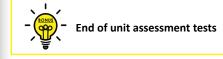
#### **EXPLORING GEOGRAPHY – BOOK 1**

Jennifer O'Sullivan-Sirjue | Wintlett Taylor-Browne Kimberley Campbell | Viviene Smart



ISBN: 978 976 638 227 8 Pages: 252 | Ages: 11–13 years

Exploring Geography - Book 1 is the first in a three-book series for high school students that introduces them to basic geographic skills and provides thorough coverage of regional and global environmental issues. A revision of Introducing Geography - A Caribbean Focus, Book 1 meets the requirements of the Jamaica National Standards Curriculum (NSC) for Grade 7.





## **STUDENTS**

Vivene Robinson | Michelle Gordon | Jeniffer McKenzie Rachelle McFarlane | Elaine Shakes

ISBN: 978 976 638 190 5 Pages: TBA | Ages: 15–18 years

Family and Resource Management for Caribbean Students, the revised edition of Certificate Management of Homes and Families, provides full coverage of the topics in the latest CSEC® Family and Resource Management syllabus by reinforcing the effective use of resources to achieve individual and family goals. Homemakers will also find this text an invaluable resource in the daily management of their homes.

**MATHEMATICS** 

MATHEMATICS **CARIBBEAN EXAMINATIONS** 

#### **Conrad Archie** ISBN: 978 976 637 803 5 Pages: 510 | Ages: 15–18 years

Mathematics for Caribbean Examinations: Workbook, Study Guide and Multiple Choice Tests prepares students for the CSEC® Mathematics examination by offering detailed explanations, worked examples and practice exercises for various mathematical concepts and principles, enabling students to master topics including number theory, computational statistics and algebra.



# MUSIC



ISBN: 978 976 638 046 5 Pages: 208 | Ages: 8-Adult

Let Us Sing is a refreshing collection of over 160 traditional hymns, songs and choruses for worship in school, at any religious gathering and for personal worship. Filled with Caribbean favourites, this publication presents different styles of music including reggae, calypso, mento, pop, contemporary and African-American spirituals.

# **HISTORY**

Creating



#### **CREATING JAMAICA – OUR EARLY YEARS**

June Cezair Wallace | Gloria V. Robinson ISBN: 978 976 638 21 55 Pages: 184 Ages: 11–13 years



Exploring Jamaican history from a historian's point of view, Creating Jamaica - Our Early Years charts the nation's early years, from the arrival of the Tainos to the development of the peasantry in post-emancipation Jamaica. This text is the revised edition of Creating a Nation: Jamaica and meets the Jamaica National Standards Curriculum (NSC) for Grade 7 history.





e Cezair Wallace • Gloria V. Robir

# **HOME AND FAMILY MANAGEMENT**

#### FAMILY AND RESOURCE MANAGEMENT FOR CARIBBEAN

#### MATHEMATICS FOR CARIBBEAN EXAMINATIONS

Nine multiple-choice tests with 100 questions each Answer sheets for multiple-choice tests

#### LET US SING: HYMNS, SONGS AND CHORUSES FOR CARIBBEAN SCHOOLS

Godfrey Taylor | Claudette Campbell | Dolores Flemming

Musical score for the melody line and chord patterns Song selections are arranged thematically, e.g. Praise, Thanksgiving



# **SOCIAL STUDIES**

#### Carlong Secondary Social Studies (CSSS)

The Carlong Secondary Social Studies series, developed specifically for the Jamaican social studies curriculum, introduces students in Grades 7 to 9 to Jamaica's history and culture and examines the country's building blocks inclusive of its people, economy and government. The four-book series was adopted by the Ministry of Education, Youth and Information (MOEYI).

BOOK 3A

JAMAICA: GROWING TOGETHER

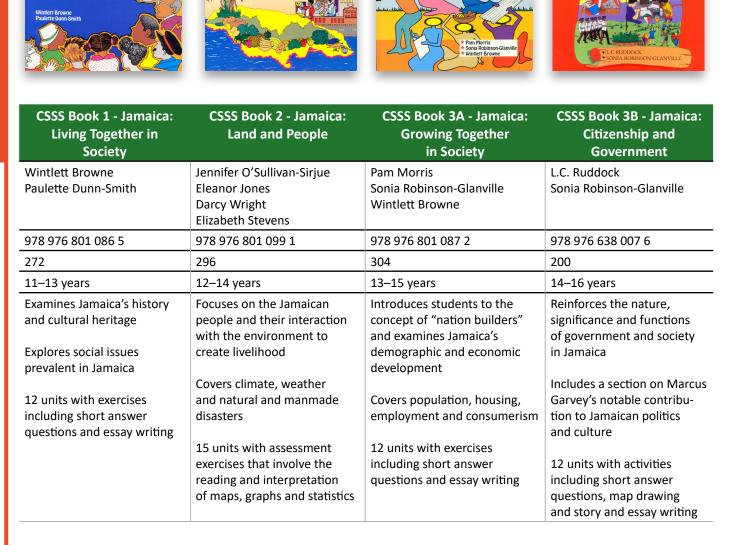
SECONDARY SOCIAL STUDIES

воок ЗВ

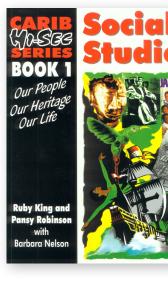
Carlong

Maica:

ogether in sc



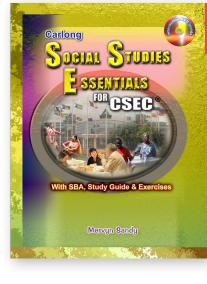
# **SOCIAL STUDIES**



#### CARIB HI-SEC SOCIAL STUDIES BOOK 1 - OUR PEOPLE, **OUR HERITAGE, OUR LIFE**

Ruby King | Pansy Robinson | with Barbara Nelson ISBN: 978 976 638 027 9 Pages: 184 | Ages: 11–13 years

Carib Hi-Sec Social Studies Book 1 provides high school students with detailed coverage of the topics in the Grade 7 social studies curriculum including the history and cultural heritage of and social issues in contemporary Jamaica. This text explores Jamaica's early settlers, namely the Amerindians, Europeans and Africans, and their impact on current society.



#### CARLONG SOCIAL STUDIES ESSENTIALS FOR CSEC® WITH SBA, STUDY GUIDE & EXERCISES

Mervyn Sandy ISBN: 978 976 638 109 7 Pages: 420 | Ages: 15–17 years

This four-in-one textbook comprehensively covers various social studies concepts included in the CSEC® Social Studies syllabus inclusive of societal institutions, sustainable development, consumerism, tourism and regional integration. This vital text offers students a detailed overview of the syllabus and a study guide.





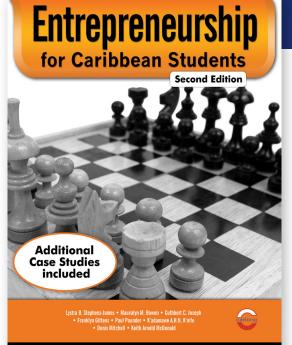


Six mock test papers Exam guides for Papers 1, 2 and 3 School-based assessment (SBA)

Interactive DVD with video and audio exercises and additional information

Access the FREE online learning game for this publication in Carlong's Learning Portal by visiting carlongpublishers.com/index.php/online-resources.htm

# **BUSINESS**



**POST-SECONDARY** 

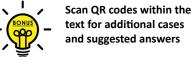
#### **ENTREPRENEURSHIP FOR CARIBBEAN STUDENTS** - 2ND EDITION

Lystra Stephens-James, Franklyn Gittens et al. ISBN: 978 976 638 213 1 Pages: 260 | Ages: 15-Adult



Entrepreneurship for Caribbean Students – 2nd Edition enables students to master all topics in the latest CAPE® Entrepreneurship syllabus, including entrepreneurship in the Caribbean, social entrepreneurship, e-commerce and business ventures.

Now with culturally relevant cases at the end of every chapter, students have greater opportunities to execute investigative inquiries as aspiring entrepreneurs within a real-world context.



School-based assessment (SBA) guide Answer sheets for unit exercises

# **COMMUNICATION STUDIES**

#### WRITING IN ENGLISH: A COURSE BOOK FOR CARIBBEAN 2nd Edition **STUDENTS – 2ND EDITION**

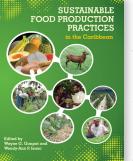
Hazel Simmonds-McDonald | Linda Fields | Peter Roberts WRITING IN ISBN: 978 976 637 369 6 Pages: 640 | Ages: 15-Adult ENGLISH

Writing in English is widely used across the Caribbean in teaching English Language and Communication Studies at the upper secondary and tertiary levels. The second edition covers more topics including language and discourse, the writing process and the evolution of language and communication resulting from technological advancements.

# **FOOD AND THE ENVIRONMENT**

## Sustainable Food Production Practices in the Caribbean

This two-volume series fills a void in providing much-needed course material for students sitting the CAPE® Food and the Environment examination as well as those pursuing Agriculture and Food Production at the diploma or undergraduate level. Both texts focus on sustainable and eco-friendly production systems and practices that reduce the use of chemicals and preserves the region's soils.



**Sustainable Food Production Practices** in the Caribbean Volume 1

Edited by Wayne Ganpat and Wendy-Ann P. Isaac

ISBN: 978 976 637 624 6 Pages: 512 Ages: 15–Adult

- Covers post-harvest production, quality assurance and post-production methods
- Introduces students to agricultural commodities and export
- Teaches students about rearing livestock and sustainable nutritional practices

# **HISTORY**

# **ATLANTIC** INTERACTIONS

A Textbook for CARIBBEAN HISTORY Student

#### ATLANTIC INTERACTIONS: A TEXTBOOK FOR CARIBBEAN **HISTORY STUDENTS – 2ND EDITION**

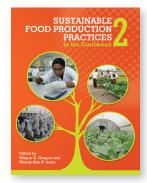
David V.C. Browne | Henderson Carter ISBN: 978 976 638 219 3 Pages: 240 | Ages: 15–Adult

Taking students on a history lesson across the Atlantic Ocean, Atlantic Interactions covers the entire CAPE® History syllabus by diving deep into the exploration of indigenous societies in the Atlantic, enslavement in the Caribbean and revolutions in Atlantic settlements such as the Americas and West Africa.



DAVID V.C. BROWNE HENDERSON CARTER





#### **Sustainable Food Production Practices** in the Caribbean Volume 2

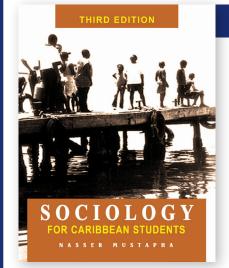
**Edited by Wayne Ganpat** and Wendy-Ann P. Isaac

ISBN: 978 976 637 889 9 Pages: 456 Ages: 15-Adult

- Explores the roles of small, family, women and youth farmers
- Reinforces sustainable water usage and management
- Teaches students about sustaining the environment and crop protection
- Covers agro-systems in food production

Each section includes exercises with short answer and essay-type questions

# SOCIOLOGY



#### SOCIOLOGY FOR CARIBBEAN STUDENTS – 3RD EDITION

#### **Nasser Mustapha** ISBN: 978 976 638 225 4

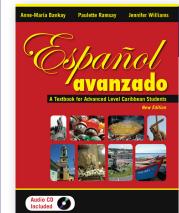
Pages: 624 | Ages: 15 – Adult



# The third edition of this publication now includes new activities and data to enable students to better understand challenging sociology concepts at the CAPE<sup>®</sup> level. Meeting the requirements of the latest CAPE<sup>®</sup> Sociology syllabus, this text covers topics such as family, culture and identity, religion, demographics and prevalent social issues relevant to the Caribbean reality.

Each section includes multiple-choice, fill in the blanks, word match or short answer exercises Answer sheets for sectional exercises

# **SPANISH**



POST-SECONDARY

#### ESPAÑOL AVANZADO: A TEXTBOOK FOR ADVANCED LEVEL CARIBBEAN STUDENTS

Anne-Maria Bankay | Paulette Ramsay | Jennifer Williams ISBN: 978 976 637 551 5 Pages: 156 | Ages: 15–Adult

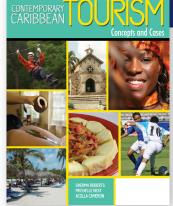
As a key text for CAPE<sup>®</sup> Spanish students, **Español avanzado** intends to develop the four language skills – reading, listening, speaking and writing. The text covers all modules in the CAPE<sup>®</sup> Spanish syllabus, providing students with practice in reading and listening comprehension, essay writing and literary analysis to facilitate their mastery of Spanish.

audio CD



Audio CD with 30 selections for additional practice Answer sheets for all exercises

# TOURISM



#### CONTEMPORARY CARIBBEAN TOURISM: CONCEPTS AND CASES

Sherma Roberts I Mechelle Best I Acolla Cameron ISBN: 978 976 638 201 8 Pages: 634 | Ages: 15–Adult

**Contemporary Caribbean Tourism** describes the history and issues of tourism in the Caribbean in a cohesive and comprehensive manner using practical examples and case studies. The text defines tourism in a Caribbean context, examining its various types and sectors; its economic, environmental and societal impacts; and the inherent issues in tourism management.

nagement.



Transcribed scripts of the selections on the

# RESOURCE MATERIALS FOR GENERAL READING

An expert selection of general interest and learning resource titles that facilitate continuous learning and development beyond the classroom, and promote the reading habit. We recommend this collection for addition to school, home and public libraries throughout the Caribbean and the global community.

#### **Business**

Carlong Economics for CSEC <sup>®</sup>	38
Carlong Principles of Accounts for CSEC®	38
Principles of Accounts for Caribbean Examinations	38
Carlong Principles of Business for CSEC <sup>®</sup>	39
Entrepreneurship for Caribbean Students –	48
2nd Edition	

#### **English Language**

Adventures: Primary Language Arts Books 1 – 3	28
Carib Language Arts Series (CLAS)	29
Smart Speller – An integrated approach –	30
Books 1– 3	
Live Language: A Writing and Comprehension	29
Course for Juniors – Books 1– 3	
Carlong Revision Guide for Junior English –	22
Second Edition	
Carlong English A for CSEC <sup>®</sup> With Study Guide,	41
Exercises and DVD	
Carlong English B for CSEC <sup>®</sup> With Study Guide and	41
Exercises – 3rd Edition	
Carib Study Guide: Writing Summaries and	43
Statistical Reports	
Writing in English: A Course Book for Caribbean	48
Students – 2nd Edition	

#### **English Literature**

Anansesem: A Collection of Folk Tales, Legends	33
and Poems for Juniors – Second Edition	
Bet You Didn't Know: Of Birds and Trees	18
and Things Like These	
Bintah Series	14
Sand Pebbles Pleasure Series	31-33
Mind Games	43
Garvey's Ghost	43

#### Geography

Evoloring	Geography
Exploring	Geography

History	
Creating Jamaica: Our Early Years Atlantic Interactions	44 49
Home Economics Management	
Family and Resource Management for Caribbean Students	45
Mathematics	
Adventures: Primary Mathematics – Books 1-4	34
Carlong Revision Guide: Junior Mathematics – Second Edition	22
Mathematics for Caribbean Examinations	45
Music	
Let Us Sing: Hymns, Songs and Choruses	45
Religious Education	
Carlong Primary Religious Education – Year 4	35
Carlong Primary Religious Education – Years 5 & 6	35
Science	
First Steps in Science (FSIS) series	36
Carlong Revision Guide: Junior Science	22
Social Studies	

Carlong Secondary Social Studies (CSSS) series	46
Carlong Primary Social Studies (CPSS) series	37
Carib Hi-Sec Social Studies – Book 1: Our People,	47
Our Heritage, Our Life	
Carlong Social Studies Essentials for CSEC®	47

GEENRAL

# **AUTHOR INDEX**

(DECEASED)

**Delroy Alleyne** – is an educator and former mathematics officer in charge of testing and evaluation with the MOE, Jamaica.

**B.B.** Anders – is a Jamaican author. His inspiration for writing fun and exciting children's books came from the years spent working with children and interacting with his own.

Jenni R. Anderson – is a former educator and an experienced book publisher.

**Sheldon Anderson** – is a former teacher and a mathematics coach for several years at the primary level.

Conrad Archie – has taught mathematics for over 15 years. He currently teaches at the Institute of Academic Excellence and conducts CXC<sup>®</sup> workshops in high schools across Jamaica. Anne-María Bankay, PhD – is a senior lecturer in the Department of Educational Studies at the University of West Indies (UWI), Mona where she specialises in Modern Language Education.

**Hyacinth Bennett** – is a distinguished educator and successful and worked as well at adjudicating Caribbean examinations. author. She is the founder and president of the Hydel Group of Schools and University College in St Catherine, Jamaica.

**Sonia E. Bennett** – is an experienced and highly successful educator and educational technologist. She is currently the publishing manager at Carlong Publishers (Caribbean) Limited. Mechelle Best, PhD – is an associate professor of Tourism at California State University Northridge where she also teaches courses in Sustainability. She has over 15 years' professional experience in the tourism industry.

Alleen Bethune – is a mathematics specialist with over 20 years of experience at the primary level.

Mauvalyn Bowen, PhD - is an assistant professor in the Forbes School of Business at Ashford University and former head of the Joan Duncan School of Entrepreneurship Ethics & Leadership at the University of Technology, Jamaica.

Sharon Bramwell-Lalor – has many years of experience as a classroom teacher and science educator.

ENERAI

ப

David V.C. Browne – is a former member of the CXC<sup>®</sup> CAPE<sup>®</sup> History panel and the principal of Queen's College, Barbados. Diane Browne - is a former teacher, publisher, writer and editor. She is the recipient of the prestigious bronze Musgrave Medal for Children's Literature from the Institute of Jamaica. Davia Bryan-Campbell – is a social studies specialist with over 12 years of teaching experience.

Nina Bulgin – taught geography at the secondary level in Jamaica for many years. She is a former vice principal of St Jago High School, Jamaica.

College, Trinidad and Tobago.

**Diedre Callam** – has taught as an experienced mathematics specialist and currently freelances in the field of educational publishing.

Acolla Cameron – is programme co-ordinator and lecturer in Tourism in the Department of Management Studies at the University of the West Indies, St Augustine.

**Revd Claudette Campbell** – is a deacon of the Methodist Church in Jamaica specializing in Christian Education and youth ministries.

• Hazel D. Campbell - has written and edited stories for

children and has produced children's programmes for radio and television. She was the recipient of the 1997 Vic Reid Award for Children's Literature and a silver Musgrave Medal from the Institute of Jamaica in 2011.

Kimberley Campbell - is a highly successful teacher of geography with over ten years of teaching experience. She is an expert in the fields of history, geography and environmental studies.

Marcia Campbell – is an experienced primary level teacher in Jamaica. She has served as a resource teacher for the MOEYI, Jamaica.

**Cecile Carrington** – is an experienced educator who taught for many years in secondary schools in Trinidad. She has been involved in teacher evaluation for Jamaica's MOEYI.

Henderson Carter – is a lecturer in the Department of History and Philosophy at the UWI, Cave Hill.

• Revd James Chan – was a teacher of accounts for many years Paulette Chedda – is a science specialist who taught at the primary level for many years. She has served the MOE, Jamaica, as a resource teacher and is a principal at the primary level.

**Erica Clayton** – is a devoted educator with emphasis in Literacy. **Brendalee Cole** – is an experienced teacher at the primary level in Jamaica and the region.

Marceline Collins-Figueroa, PhD – is an experienced educator and senior lecturer in science education at the UWI, Mona.

**Zeno Constance** – is a Trinidadian who has won numerous awards and is one of the Caribbean's finest playwrights.

**Novelette Cooke** – served for years as Head of the Business Department at the Turks and Caicos Community College and at St Hugh's High School, Jamaica. She has also worked as a regional examiner in business subjects and as a trainer at examination workshops.

Nigel Cooper – teaches Accounting and is Dean-Secondary at Fatima College, Port of Spain, Trinidad and Tobago.

**Phyllis Coy** – is a retired tutor in the Department of Language and Linguistics, UWI, Mona. She taught language arts, literature and drama in various schools in Canada. She also assisted with the development of the Canadian Language Arts curriculum.

Jean D'Costa – wrote and edited poetry as she collaborated on research for a book on historical linguistics.

Beverley Dinnall – has a BA in English and a Masters in Reading; currently teaches at Meadowbrook Preparatory School; has Lesley Burrows – is an accounting teacher at St Anthony's also taught at the secondary and tertiary levels in Jamaica.

> • Milton Drepaul – has taught English at the secondary and tertiary levels in various Caribbean countries. He has served as a regional examiner and now works as an educational consultant.

> Andrea Dryden – has been an experienced classroom teacher at the primary level.

> Paulette Dunn-Pierre, PhD – is a former manager, Testing and Measurement at the NCTVET, Jamaica. She is also a former teacher and now works as a consultant.

> Marjorie Edwards-Bailey – is a primary school principal in Jamaica and an experienced teacher. She is a resource teacher for the MOEYI, Jamaica.

# **AUTHOR INDEX**

Latoya Fagan - is a teacher with over five years of experien in the classroom.

Christine Fearon-Levene – is a trained classroom teacher w over 16 years of experience in Mathematics education. Paulette Fereria – is a Language Arts Specialist.

Rosena Ferguson-Slater – is a dynamic primary school teac with many years of experience in the classroom.

Linda Fields – currently teaches English at Broward Colle Davie, Florida.

Dolores Flemming – is a former music teacher at St Jago H School, Jamaica. She was among the first batch of teachers be trained for CSEC<sup>®</sup> Music.

Ian Flowers – is an experienced teacher who taught at primary level, for many years, in Jamaica.

Shelia Gallow – is an experienced teacher who has be preparing upper-primary level students for examinations many years

Wayne Ganpat - is a lecturer in Agricultural Extension, Facu of Food and Agriculture, UWI, St Augustine.

Sheilah Garcia-Bisnott, PhD – is a distinguished educator, examiner and successful textbook author. She now mana her own school.

Olando Gayle - has enjoyed great success as a teacher chemistry. Over the years he has held various training the second s workshops with chemistry teachers. He is now an ordain minister in the Anglican church.

• Gwen Gbedemah, PhD – was a distinguished Caribbe scholar and expert in the teaching of reading. She was als senior lecturer at the School of Education, UWI, Mona.

♥ Vincent George, PhD – was a Trinidadian who tau geography at the secondary level in Trinidad and Jamaica lectured at the UWI, Mona and Kenyatta University College Nairobi, Kenya. He also served as a regional examiner.

Eunice Gilzene – was an experienced teacher in the Jamai classroom.

Franklyn Gittens - is a senior business development offi with the National Entrepreneurship Development Compa Ltd, Trinidad and is responsible for the counselling, traini mentoring and financing of start-ups and existing sn business ventures.

Marlene Golding – is a Grade 4 teacher at Christiana Leas Primary and Infant School and is an accomplished prim level specialist with over 16 years' experience.

Michelle Gordon - is a Programme Coordinator for Entertainment and Events Management Programme at Vocational Training Development Institute, Jamaica.

Nattalie Gordon – is the 2010 winner of the National Read Competition and a multiple-time entrant and awardee in Jamaica Cultural Development Commission's (JCDC) Creat Writing Competition.

Jean Goulbourne – has won many awards and widespre acclaim for her literary publications. Her work includes poetry collections, a novel for adult readers, short stor and poems published in several Caribbean newspapers iournals.

Marva Griffith-Green - is a former senior administrator the Faculty of Social Sciences at UWI. Mona. She has served

nce	education in many roles as an outstanding science educator who is one of the authors of Carlong's landmark First Steps in
vith	Science series.
	Conroy Hall – is a lecturer of mathematics and physics
	at a teachers' college in Jamaica and has taught at that
her	level for over 17 years.
	• Sybile Hamil – was formerly the principal lecturer in Business
ege,	Education in the Department of Education, UTech, Jamaica.
	She has served on the CXC's Business Education Panel.
ligh	Dr U. Eugenie Harrison – is an educator at the early childhood
s to	and tertiary levels, where she taught for 10 years. She is one
	of the authors of Carlong's original Carlong Primary Social
the	Studies series.
	Dezmarie Hines – is a committed and successful preparatory
een	school teacher in Jamaica. She currently teaches overseas.
for	Kendel Hippolyte – is one of the Caribbean's foremost
	playwrights. His work has been studied and performed
ulty	throughout the region.
	Ena Hughes – is a former teacher and primary school principal
СХС	in Jamaica.
ges	Carol Hunter-Clarke, PhD – is a part-time lecturer in the
	Department of Literatures in English, UWI, Mona. She has
r of	served as a regional examiner.
SBA	Karla Hylton, PhD – has her PhD in Biotechnology and a
ned	postgraduate Diploma in Education. She has several years'
	teaching experience and operates Bio & Chem Tutoring, a
ean	Kingston, Jamaica-based teaching programme.
so a	Wendy-Ann P. Isaac – is a lecturer in Crop Production, Faculty
	of Food and Agriculture, UWI, St Augustine.
ight	Sharon James – lives in Antigua but was born in Dominica
and	to Antiguan parents. She treasures her strong roots in both
e in	countries.
c210	Pauline Johnson – was an experienced primary school taashar Sha had warked as a mathematics recourse taashar
can	teacher. She had worked as a mathematics resource teacher for the MOE in Jamaica.
icer	Sonia Johnson-Smith – is a trained early childhood educator
any	with years of experience in teaching at that level of the
ing,	Jamaican education system.
nall	Eleanor Jones – is a former lecturer in physical geography at
nan	the UWI, Mona, and is a former GCE Advanced Level examiner
sed	for geography. She currently manages her own environmental
ary	consultancy firm.
iai y	Cuthbert C. Joseph – is a teacher of Business and has been
the	engaged in entrepreneurship training for a decade. He has
the	contributed questions for CAPE <sup>®</sup> Management of Business
	and Entrepreneurship examinations and regularly participates
ling	in marking CAPE <sup>®</sup> examinations.
the	Myrtle Kellier – taught English at both the secondary and
tive	tertiary levels in Jamaica.
	Paul H. King – worked internationally in Measurement and
ead	Evaluation. He taught for several years at the secondary level
two	and now works as a consultant.
ries	Ruby King – works at teacher training level and has
and	consequently been involved in the planning of curricula at all
	levels of the educational system.
r in	
ved	

# **AUTHOR INDEX**

K'adamawe K'nife, PhD – is the director of the office of social entrepreneurship and co-ordinator of the BSc in Management and Entrepreneurship Option, in the Mona School of Business and Management, UWI, Mona.

Sybil Leslie – worked as administrator and lecturer in social studies at the tertiary level in Jamaica and Barbados.

Janet P. Lewis – is an early childhood professional with years of teaching, lecturing and administrative experience in her field. She is currently the director of the Early Childhood Centre at St Augustine. the Mico University College, Jamaica.

• Hyacinth Leyden – is a former retired school principal. She has served as a resource teacher of social studies at the tertiary level in Jamaica.

Mercilia Mallett – is a former primary school principal in Jamaica.

**Eileen Marshall** – is an experienced educator who has taught her name as a journalist and researcher. English Language at the primary and secondary levels. She is a former Information Specialist in the MOE, Jamaica.

Peter Maxwell – was a college lecturer and had wide experience in language arts teaching and testing.

Education Centre (UWIDEC), Mona. She is a distinguished science educator, who in 2000 was awarded the bronze Musgrave Medal from the Institute of Jamaica. She is also the main author of the landmark First Steps in Science (FSIS) series.

Annette McDonald – is a numeracy and literacy specialist at Moneague Primary and Junior High School.

Keith McDonald – is the Academic Head of the School of Higher Education Ltd in Trinidad, with responsibility for Entrepreneurial Management.

primary level teacher in Jamaica. She worked for years as a MOE resource teacher and was the recipient of the bronze Musgrave Medal from the Institute of Jamaica in the field of Science and Education.

**Rachelle McFarlane** – is a Senior Lecturer at the University of Technology, Jamaica. Her specialization is in building and gives lectures on radiography-related topics. Her works construction and civil engineering.

Jeniffer McKenzie – is a lecturer in Technical and Vocational Education, and Family and Consumer Studies at the University of Technology, Jamaica.

• Joyce McKenzie – was an outstanding mathematics educator, former education officer of the MOE, Jamaica and former director of the Heart Trust/NTA.

served as administrator at all levels of the system.

**Yvonne Miller-Wisdom** – is the principal of John Rollins Success Primary School where she supervises the teaching of Religious Education.

**Denis Mitchell** – is a Certified Project Management Professional (PMP) and has postgraduate qualifications.

in International Relations, Entrepreneurship & Business Venturing and SME Management & Development.

Ivy Mitchell, PhD – lectured for many years in English and Communication at UTech, Jamaica and the UWI, Mona. She also worked as consultant on several projects in

Language Education with the MOEYI, Jamaica.

Hortense Morgan – is a former primary school principal and was in the forefront of science education in Jamaica for many vears.

• Pam Morris – was a former senior education officer in the MOE, Jamaica, and a lecturer in the Department of Education at UWI, Mona.

Nasser Mustapha – is a Senior Lecturer in Sociology at UWI,

Sharon Neil – taught English as principal lecturer at the tertiary level. She is a senior education officer in the MOE, Jamaica where she has served on the Primary Education Implementation Project (PEIP) and on the National Assessment Programme (NAP).

• Barbara Nelson – taught at the secondary level and made

Alafia Noel – is a creative and dynamic theatre arts teacher.

Dorothy Noel – is a successful textbook author and former Publishing Manager at Carlong Publishers; she had been part of the Carlong team for almost 30 years. She is a former teacher Vilma McClenan – was coordinator of the UWI Distance of English at the secondary level and a former assistant chief examiner of CSEC<sup>®</sup> English A.

> Keith Noel – is a distinguished educator and successful textbook author. He is a former high school principal and teacher of English and Drama at the secondary level. He is also the author of the ground-breaking Carlong Caribbean Drama for the Classroom. He is a respected theatre director and drama critic.

> **Delores O'Connor** – is a distinguished mathematics educator and a former education officer of the MOEYI, Jamaica.

Jennifer O'Sullivan-Sirjue - is a distinguished educator Doreth McFarlane – is an outstanding and experienced former who has taught at both the primary and secondary levels in Jamaica.

> **Richard Paisley** – is an experienced Jamaican illustrator and designer who has himself published books.

**Olive Peart** – is an avid reader and writer. Peart regularly writes articles for radiological journals and news magazines, of fiction which include young adult novels, were originally created purely for personal enjoyment.

Geoffrey Philp - was born in Jamaica. He is one of few writers whose work has been published in the Oxford Book of Caribbean Short Stories and Oxford Book of Caribbean Verse. Philp teaches creative writing at Miami Dade College.

Kirk Philip – is a teacher of Principles of Business, Principles of Zelphya McLaren – taught social studies for many years and Accounts and Management of Business at Holy Faith Convent, Penal, Trinidad and Tobago.

> Velma Pollard – is a former senior lecturer at the School of Education, UWI, Mona. She is the author of collections of short stories, poems, and a novel, as well as books and articles on Caribbean language and literature. Her novella Karl won the Casa de las Americas prize in 1992.

> Bernetta Porter – is a former senior education officer in the MOEYI, Jamaica and has been the training officer for the Primary Education Support Project (PESP). She has also served as assistant coordinator of the NAP.

# **AUTHOR INDEX**

Ruth Dorothy Pottinger – is a well-known name in Caribb science education. She has worked as a teacher and teac educator, as well as in curriculum development.

Paul Pounder, PhD – is a lecturer at the University of the W Indies, Cave Hill and is known in the Caribbean region for research, innovative curriculum development, and teach in entrepreneurship, new ventures, project management entrepreneurial finance.

Wayne Powell - is a self-taught, freelance Jamaican illustra Wadyon Pryce - is a mathematics specialist and mathema coach with over ten years of teaching experience.

Paulette Ramsay, PhD - is a senior lecturer (Associ Professor) in the Faculty of Humanities and Education at U Mona, Jamaica.

Michelle Reckord - is a mathematics specialist with o fifteen years of experience.

Phyllis Reynolds - is a distinguished educator who has world as both teacher and administrator. She is a former assist chief education officer for Curriculum in Jamaica.

Peter Roberts – is a retired professor of Creole Linguistics UWI, Cave Hill.

Sherma Roberts - is a lecturer in Tourism and program co-ordinator at UWI, Cave Hill. She is chief examiner for CXC CAPE Tourism examination.

Juliet Robertson – was a preparatory school principal and outstanding primary level teacher of handwriting techniqu Gloria V. Robinson, PhD – is a former education officer at MOEYI. Jamaica.

Karlene Robinson - is a former Head of the Busin Department at Excelsior High School, Jamaica. As a teach educator and an examiner, she has trained teachers in the S component of the CSEC® Principles of Business examinat throughout the Caribbean.

Vivene Robinson - is a former Senior Education Officer Home Economics Education in the Ministry of Educati Jamaica. She also lectured in Family and Resou Management at the Mico University College.

Pansy Robinson – is an experienced educator of social stuc programmes for teachers at all levels of the education syste She served for some time as education officer for So Studies in the MOE. Jamaica.

Sonia Robinson-Glanville – taught social studies at secondary level in Jamaica and has also been a vice-princi at that level. She is now a senior education officer with MOEYI, Jamaica.

Jean Rose – taught for many years at a preparatory schoo Jamaica.

L. C. Ruddock – served formerly as principal education offi in the MOE, Jamaica.

Kenneth Runcie - heads the Department of Religio Education at Shortwood Teachers' College, Jamaica. He Editorial Adviser for Carlong's Religious Education series. expertise is respected throughout the region.

Fitz-Albert Russell, PhD - is an educator and ser administrator with the MOE, Jamaica.

**Cheryl Ryman** – a former practitioner, is one of the Caribbean's a consultant in religious education. leading dance researchers.

ean	Mervyn C. Sandy, PhD – retired as principal of Tranquility
her	Secondary School in Trinidad and now works as an education
	consultant. He has had many years of experience as an
/est	examiner in regional examinations.
his	Alecia Sawyers – is a successful teacher with over 25 years'
ning	experience at Vaz Preparatory School, Jamaica.
and	Elaine Shakes – has over forty years of experience as a
	Technical and Vocational Education and Training (TVET)
tor.	manager and practitioner in vocational institutions, including
tics	the HEART Trust/NTA.
	Cherrell Shelley-Robinson, PhD – is a former senior lecturer
iate	in the Department of Library and Information Studies, UWI,
WI,	Mona. An expert on Caribbean children's literature, she is an
	established author who has written extensively for children's
ver	radio programmes and magazines.
	Elizabeth Sherman – is an experienced educator who was a
ked	former principal of a preparatory school and taught at the
ant	primary level for many years.
	Prof. Hazel Simmons-McDonald – is the Pro-Vice Chancellor
s at	and Principal of the University of the West Indies Open
	Campus. She writes poetry and fiction as a hobby and has
me	published works in both genres.
the	Viviene Smart – is an experienced lecturer at a teachers'
	college in Jamaica, specializing in geography.
lan	• Yvonne Solomon-Nelson – was an experienced teacher at
ies.	the preparatory level in both Jamaica and The Bahamas.
the	Maria Roberts-Squires – taught for three years in her native
	island Grenada, before changing careers; she was awarded a
less	diploma in writing from the Institute of Children's Literature,
ner-	Connecticut.
SBA	Lystra Stephens-James – is the Dean at Holy Faith Convent,
tion	Couva and a part-time lecturer at School of Higher
	Education, Trinidad. She is the co-author of two textbooks,
for	CAPE Accounting and Principles of Accounts for Caribbean
ion,	Examinations.
irce	Elizabeth Stevens – is a former teacher at the secondary level
	in Jamaica.
dies	Godfrey Taylor – is an accomplished church musician and
em.	former music director at Providence Methodist Church,
cial	Kingston, Jamaica. He has been a church organist since 1973
	and has taught music for a number of years.
the	Wintlett Taylor-Browne – is an educator with over thirty
ipal	years of secondary and tertiary teaching and administrative
the	experience in Jamaica and the USA. She currently serves as
	the director of the Centre for Intercultural Engagement &
ol in	Student Success (CIES) at Luther College, Iowa, USA.
	Marcia Thomas-Powell – is the principal of Cascade Primary
icer	School and is a curriculum and instruction specialist with over
	26 years' experience at the primary, secondary and tertiary
ous	levels.
e is	John Tracey – lectured at MIND in Kingston, Jamaica for many
His	years. He taught at the secondary level and is an experienced
	examiner of Principles of Accounts in regional examinations.
nior	Evelyn 'Evie' Vernon, PhD – lectured at the United Theological
	College of the West Indies. She has served regional bodies as
an'c	a consultant in religious education

# **AUTHOR INDEX**

June Cezair Wallace – is a former teacher at the secondary level who helped to develop Jamaica's national history curriculum. She is also a former CXC<sup>®</sup> History examiner.

Valomia Weir – is an experienced Grade 6 teacher at the Constant Spring Primary and Junior High School, Jamaica. Donna Werdenie – is a graduate of Shortwood Teachers'

College and has been a classroom teacher for over 14 years with experience at both the early childhood and primary levels.

Jennifer Williams, PhD – holds a PhD in Spanish and participated in the process of development of the Caribbean Advanced Proficiency Examination (CAPE<sup>®</sup>) in Spanish.

of Spanish Town High School, Jamaica.

Sonia Williams – is a former senior lecturer in general science at Shortwood Teachers' College, Jamaica and a former education officer with the MOEYI.

**Cynthia Williams-Cooke** – is a mathematics teacher whose many years of experience span the early childhood to university levels. She is a former principal of Camperdown High School, Jamaica.

Adlyn Wilson – was principal of a primary school in Jamaica,

#### for many years.

**Don Wilson, PhD** – is an educator, researcher and writer, who is renowned for his expertise in the field of language arts. His groundbreaking LMH series was used in Jamaican primary schools for decades. He is a former Director of the School of Education, UWI, Mona.

**Colinnet Wiltshire-Brown** – is a Senior Lecturer in Religious Education at Shortwood Teachers' College. Her areas of specialization include Caribbean Religions.

Allison Wood-Pringle – is a former principal of Aboukir Primary School and is an early childhood and primary level specialist.

 Darcy Wright – worked formerly with the MOE, Jamaica, Sheryl Williams – heads the Religious Education Department to prepare social studies model units for both primary and secondary levels.

> **Craige Young** – is a primary school educator with over 20 years of experience. He has worked at the management level as an Assistant & Deputy Head Teacher (Vice Principal) and is a trained Special Needs Coordinator.

> • Ruby Yorke – was a former Director of the Regional Pre-School Child Development Centre, UWI, Mona, and an education officer in charge of early childhood education in St Lucia.

# TITLE INDEX

Adventures: Primary Language Arts Books 1-3	28
Adventures: Primary Mathematics Books 1-4	34
Anansesem: A Collection of Caribbean Folk Tales, . .egends and Poems for Juniors	33
Ash the Flash	32
Atlantic Interactions	49
Bernie and the Captain's Ghost	31
Bet You Didn't' Know! Of Birds and Trees and Things Like These	18
Bintah Series:	
Bintah and the Hungry Giants	15
Bintah Takes A Trip	14
How Bintah Got Her Jewels	15
Meet Bintah	14
Carib Hi-Sec Social Studies – Book 1	47
Carib Language Arts Series (CLAS) Levels 2A-3	29
Carlong Caribbean Drama for the Classroom	40
Carlong Communication Tasks	21 38
Carlong Economics for CSEC <sup>®</sup> Carlong English A for CSEC <sup>®</sup>	5c 41
Carlong English B for CSEC <sup>®</sup> – 3rd Edition	41
Carlong English B Paper 1 for CSEC <sup>®</sup>	42
Carlong Integrated Assessment Papers (CIAP) – Books 1-4	
anguage Arts	19
Vathematics	20
Carlong Literacy Skills	19
Carlong Numeracy Skills	21
Carlong Practice Papers	
anguage Arts	23
Vathematics	23
Science	23
Social Studies	23
Carlong Primary Integrated Studies (CPIS) Series /ears 1 to 3	25-27
Carlong Primary Religious Education Years 4-6	35
Carlong Primary Social Studies (CPSS) Years 4-6	37
Carlong Principles of Accounts for CSEC <sup>®</sup>	38
Carlong Principles of Business for CSEC <sup>®</sup>	39
Carlong Revision Guides	
unior English – Second Edition	22
unior Mathematics – Second Edition	22
unior Science	22
Carlong Social Studies Essentials for CSEC <sup>®</sup>	47
Carlong Theatre Arts for CSEC <sup>®</sup>	40
Chemistry SBA for CSEC®	39
Complete Chemistry for Caribbean High School Students	39
Consonant Blends	16
Consonants	16

Contomporary Caribboan Tourism: Conconts and	51
Contemporary Caribbean Tourism: Concepts and Cases	51
Creating Jamaica – Our Early Years	44
English SBA for CSEC <sup>®</sup> - A Student's Guide	42
Entrepreneurship for Caribbean Students –	48
2nd Edition	-10
Español avanzado	50
Every Little Thing Will Be All Right	31
Exploring Geography – Book 1	44
Family and Resource Management for Caribbean Students	45
First Steps in Science (FSIS) Years 4-6	36
Forest Fever	32
Freedom Come	32
Garvey's Ghost	43
How Smart Are You?	24
Interpreting Graphs, Tables and Charts	21
Island Princess in Brooklyn	32
Jamaica: Citizenship and Government	46
Jamaica: Growing Together in Society	46
Jamaica: Land and People	46
Jamaica: Living Together in Society	46
Jenny and the General	31
Jojo's Treasure Hunt	32
Let Us Sing: Hymns, Songs and Choruses	45
Let's Learn to Write – Cursive	17
Let's Learn to Write – Script	17
Little Island – Big Adventures	31
Live Language: A Writing and Comprehension Course for Juniors Books 1-3	29
Mathematics for Caribbean Examinations	45
Mind Builders – Test Your Thinking Skills	24
Mind Games	43
Miss Bettina's House	32
Playing With Sounds – Parts 1 & 2	16
Principles of Accounts for Caribbean Examinations	38
Reading Readiness Activity Book 1	17
Reading Readiness Activity Book 2	17
Skill-Building	16
Smart Speller – An integrated approach Books 1-3	30
Sociology for Caribbean Students – 3rd Edition	50
Sustainable Food Production Practices in the Caribbean Volumes 1-2	49
Tek Mi! Noh Tek Mi!	33
Vowels	16
Writing in English – 2nd Edition	48
Writing Summaries and Statistical Reports	43

# ORDER **INFORMATION AND TRADING TERMS**

All purchases are either cash or credit. The duration for credit purchases is 30 days from date of invoice, (e.g. payment for goods bought on the 20th of the month is due on the 19th of the following month). Note the features of your invoice below:

- Date of Invoice
- Invoice Number
- Customer Number (this is how your bookshop is identified)
- Order Number
- Quantity Ordered
- Quantity Supplied
- Description of Goods (book title & ISBN)
- Published Price (PP)
- Discount
- Extended Prices (Qty x PP Less Discount)
- Total at the bottom of the Invoice
- Name, Signature and Date. Please ensure that the Dispatcher signs your invoice.

Carlong has a Committee that meets during the first week of May each year to set the credit limits for the peak season (June – September) and the slow period (October – May).

#### **Credit Customers**

Customers are required to trade for two years as cash customers before becoming eligible for credit. The credit facility is not automatic. Customers are required to make a request for credit in writing. Additionally, each request is required to be accompanied by a Credit Application Form supplied by Carlong. Conditions apply.

A credit letter is sent to all credit customers informing them of their new limits for the upcoming season. Below is the list of variables used to inform adjustments to credit limits:

- Largest invoice per month
- Highest balance per month
- Days to pay (this refers to customers who already have a credit facility and require an increase)
- Number of returned cheques
- Total sales for the prior year
- Expansion This information is sent in by the customer. It represents additional store(s) or expansion of existing store or other forms of business expansions.

#### **New Customers**

New customers are required to complete a Bookshop Data Form which is supplied by Carlong. The form requires the following information:

• Name and address of the bookstore

- Telephone numbers
- Email address
- Range of goods sold in store
- Type of management present at store, (ie. full-time, part-time/absentee)
- Credit references, etc.

#### Publications

Carlong is the sole distributor of Carlong and Hodder Education/Pearson publications. We also stock some Ladybird titles.

#### **Discounts**

Discounts ranging from twenty-five to thirty percent (25%-30%) are given on Carlong/Hodder Education/Pearson and Ladybird titles.

Minimum Quantity	Discount allowed
6 copies (of any one title)	25% – 30%

Institutions such as schools, libraries and public sector organizations, groups and churches may be eligible for a 20% discount. Conditions apply.

#### **Order Processing**

Kindly submit orders at least two (2) days in advance during the peak season (June to September) to minimize delays and errors. Customers will be advised of the status of their order by email.

Contact us at any of the following:

Telephone:	(876) 923 6505-7; (876) 359 7103
E-Mail:	sales.distrib@carlongpublishers.com
Whatsapp:	(876) 856 4770

When orders are submitted to our Customer Service Representatives at 37 Second Street, Newport West, the order is placed into the system and the value of the order is determined. If the customer is a cash customer, a picking slip is generated at 38 First Street, Newport West and the order is processed accordingly.

However, if the customer is a credit customer, the account status determines whether the order should be supplied. Your balance is checked to ascertain if you are within your credit limit or if you have exceeded same.

A Credit customer is informed if their account's limit has been exceeded (account is in arrears). Customers are then given the chance to settle the account. Below is an example of the details on a statement for an account which is in arrears.

Account Details	
Name of Bookshop - Bookstore Limited	
Credit Limit	\$500,000.00
Amount due @ March 1	(\$350,000.00)
Available credit	\$150,000.00
Order value @ March 2	(\$250,000.00)
Overdraft	\$100,000.00

# ORDER **INFORMATION AND TRADING TERMS**

#### **Order Processing (cont'd)**

#### Action

Bookstore Limited will be asked to rectify their account status by employing one of the following strategies:

- Pay \$100,000.00 up front
- Reduce their order to the available credit amount (\$150,000.00)

#### **Deliveries**

All deliveries are done at our Distribution Centre, 38 First Street, Newport West. In your best interest, we ask that you check your goods with our Dispatcher to ensure accuracy. Invoices bearing both signatures indicate that the entire order has been filled.

#### **Pre-packed Orders**

This is done at the customer's risk. Customers, especially those in rural areas, ask that their orders be packed and ready for pick-up. We try to accommodate these requests but Carlong is not responsible for any shortages experienced.

#### **Returns Policy**

- No returns on firm sales
- Books may be returned to the Inventory Clerk within sixty (60) days from date of invoice.
- The following criteria must be satisfied before credit can be approved:
  - Book(s) must not be damaged or defaced. - All prices should be removed without defacing the book.
    - No residue, pencil or other marks of impression should be visible.
  - A copy of the invoice or delivery note on which the books were originally supplied must be presented with the books being returned.
  - Both the customer and the Inventory Clerk must check and agree on the books being returned.

#### Damaged Returns

Damaged or faulty books may be replaced at no extra cost to the customers if the flaw falls under any of those described below:

- Books collated incorrectly
- Missing pages
- User returns a book that is faulty

These should be retrieved from the customer/user and returned to Carlong. If we are unable to replace returned books, a credit note will be issued to the bookseller.

#### Statements

Statements are printed monthly and sent to each credit customer. The responsibility is the customer's to go through the statements and direct all gueries to Customer Service or the Credit & Collections Accountant.

Payments should be made against specific invoices. Please quote the pertinent invoice number(s) when submitting payments.

Account statements indicate the age and categories under which each invoice falls. Below is the list of categories:

- all invoices within the given month
(Not yet due)
<ul> <li>invoices now due</li> </ul>
<ul> <li>invoices over 30 days. (Past due)</li> </ul>
- <u>Critical</u>

GEENRAL

# WE LOVE TO HEAR FROM YOU!

Contact our Marketing team for order requests and queries or visits:



WELCOME

Vinton Samms Marketing Manager v.samms@carlongpublishers.com



Bernadene Blake-McCalla Export Development Manager b.mccalla@carlongpublishers.com



Nicklaus Bromfield Marketing Representative - Western Jamaica n.bromfield@carlongpublishers.com



Oraine Edwards Marketing Administrator marketing@carlongpublishers.com



Domian Shorter Marketing Representative - Eastern Jamaica d.shorter@carlongpublishers.com



Khalied Khan Director, Books Etc. Ltd., Trinidad & Tobago kkhan@tstt.net.tt

Contact our Customer Service Representatives to place, track and query orders:



**Delores Grant-Smith** Customer Service Administrator d.smith@carlongpublishers.com



Customer Service Representative d.lawrence@carlongpublishers.com

### **VISIT OUR OFFICES OR GIVE US A CALL!**

#### Executive Management, Publishing, Marketing and HR

Building 3, 17 Ruthven Road, Kingston 10, Jamaica, W.I. (876) 960 9364-6; (876) 960 2080; (876) 920 9972 Fax: (876) 968 1353

#### Finance and Accounting & Facilities and Operations 37 Second Street,

Newport West, Kingston 13, Jamaica, W.I. (876) 923 7019; (876) 923 7008

#### **Distribution Centre** 38 First Street, Newport West, Kingston 13, Jamaica, W.I. (876) 923 6505-7

# We have gone





For further enquiries contact the Marketing Department at (876) 960 9364-6, (876) 960 2080 or (876) 960 9972